

How to Download an Audio Book to your MP3 Player.

Note: Before downloading any audio materials, you will want to make sure that you have FIRST downloaded Microsoft Windows Media Player version 10 or higher to your computer. You will also need to download a media console from Overdrive, which you should be able to do from the Green Mountain Library Consortium website that our library's webpage links to. You need to have both of these programs on your computer, or you will NOT be able to download any audio books. You will need to download to your computer first, and then transfer the item to an MP3 player.

This will not work with Apple products right now.

Instructions:

1. Go to the Library's website: www.drml.org
2. Click on the link for Downloadable Audio Books. There should be one right on the front page of the website.
3. Under the banner, which says "Green Mountain Library Consortium," you will find a toolbar with a list of options. Click on the one that says "log in."
4. You will come to a list of pull down menus, move the mouse over the box that says "Libraries A-E" and move the mouse over the list to Deborah Rawson Memorial Library and click once.
5. You will come to a screen that will ask for your ID number. Type in the barcode from the back of your library card. Include all letters and numbers.
6. You will come to the front page screen for the Green Mountain Library Consortium. From here, you can search for materials using the search bar in the upper right hand corner of the screen, or can browse the collection and various recommended lists by using the subject links on the left hand side of the screen.
7. You can also download the Overdrive media console you will need from this screen by clicking on the link that says "digital software" in the bottom left corner of the screen. You will only need to download this console once and it will remain on your computer for future downloads.
8. Once you have found an item you would like to check out, click on the link "add to basket." The item might be checked out, in which case you can be put on a waitlist for it if you wish by clicking on "join waiting list."
9. Once you've put an item in your "basket," it will remain there for up to 1 hour. You can then either go back to searching and put another item in your basket, or proceed directly to check out.

10. To download the item to your computer, click on “Proceed to Checkout.”
11. At the next screen, confirm that this is the item you want by clicking on “Confirm Checkout.”
12. You will then come to a screen, which will ask you to download. Click on the button that says “Download,” to send the audio book to your computer. If you have a slow or dial-up connection, you may wish to download the book in parts to save time. With a faster connection, downloading the whole book should be possible in a matter of minutes. The book will remain available on your computer for the entire checkout period: **one week**. After one week the files will no longer be accessible but will still be on your computer. If you choose to check the same book out again, you will not have to download the files again. To free up your hard drive space, you can also choose to delete the files when you are done with the book.
13. Once the item is downloaded, a window for the Overdrive Media Console should open up. You will see a button near the top of the screen with a picture of an MP3 player on it entitled: “transfer.” If you click on this button, you will be able to transfer your book to your MP3 players, either in its entirety or in parts.
14. Make sure your MP3 player is hooked up to the computer before clicking on the “transfer” button.
15. After you click the button “transfer,” the Wizard function will walk you through the remaining steps for downloading your book. It will now be available for you to use on your player for as long as you’d like! Depending on how much memory your player has, you may be able to keep multiple books on one device. 1 GB of memory generally equals about 4 unabridged books, depending on the length of the book. Books will remain on your MP3 player until you delete them.
16. To download additional items, you may have to delete older titles from your player.

Enjoy your book!