

DRML Building Committee Monthly Meeting
MINUTES
May 21, 2025

Attending

Linda Almy, Underhill; Irene Bihun, Jericho; Pegs Gibson, Underhill; Holly Hall, Library Director; Abbey Heimlich, Youth Librarian; Wayne Howe, Jericho; Nancy Karlson, Jericho; Sven Lindholm, Jericho; Sharon Lockwood, Jericho

Call to Order

- The meeting was called to order by Sven at 7:02 PM

Agenda Adjustments

- Add Executive Session for the evaluation and review of the proposals received from architects.

Comments from the Public

- None

Capital Planning

- **Review Work: Report from Subcommittee**
 - The Trifold Brochure/handout about the building addition was reviewed and discussed
 - Typos and general design were reviewed; DRML brand was discussed with Cambria as the font and the specific shade of green to be used.
 - Additions to the Trifold content were suggested – all will keep reviewing with the goal of finalizing the Trifold by next week.
 - The informational Trifold will be placed in books as they are checked out and generally distributed around the communities
 - Holly will check with Staples re price tiers for printing the Trifold.
 - A new Expansion webpage will be added and linked from the main DRML page with a Donation button connected to a GoFundMe type of campaign for the building addition. Suggested goal of at least \$1 million.
 - Holly will set up an email for correspondence to the expansion committee via a link on the new webpage: Expansion@DRML.org.
 - Sharon will talk with the bank re risk and protections to the bank account associated with a GoFundMe like campaign. Do we need another separate bank account as a temporary destination for funds donated from the link on the webpage?
- **Identify next steps**
 - Two public informational meetings have been scheduled for awareness
 - Public meetings on June 9th at 11 AM and June 11th at 7 PM in the DRML fireplace room, with meeting announcements to be added to the June Newsletter.
 - The Trifold and the long presentation need to be finalized by next week
 - The long presentation will be given by Wayne and Irene with the board up front to help answer questions

- A list of email and physical addresses will be compiled to send meeting invitations to former trustees, friends, special community members, etc.
- Emails to be sent to the Jericho Selectboard, the Underhill Selectboard, The Friends of DRML, and the Buildings & Facilities Committee of the School Board informing them of the status of the building addition project and encouraging them to attend the public informational meetings in June.
- Subcommittee to meet Tuesday, May 27, 10 AM at DRML to work on the above

Executive Session

- Motion by Sven: "I move that we enter into executive session to discuss the proposals submitted to the library by Black River Design, gbArchitecture, TruexCullins, Vermont Integrated Architects, and Wiemann Lamphere Architects under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes."
- Seconded by Pegs, motion passed, Executive Session entered at 8:14 PM
- Motion by Sven to end Executive Session, seconded by Sharon, passed.
- Executive session ended at 9:06 PM.

Adjournment

- Motion to adjourn made by Pegs, seconded by Irene, all present in favor, meeting adjourned by Sven at 9:08 PM.