

Draft DRML Building Committee Monthly Meeting

MINUTES

October 8, 2025

Attending

Irene Bihun, Jericho; Pegs Gibson, Underhill; Holly Hall, Library Director; Abbey Heimlich, Youth Librarian; Wayne Howe, Jericho; Nancy Karlson, Jericho; Sven Lindholm, Jericho; Sharon Lockwood, Jericho; Andrea Parikh, Underhill

Call to Order

- The meeting was called to order by Sven at 7:10 PM

Comments from the Public

- None

Agenda Adjustments

- Add an item to discuss the future of the building committee monthly meeting

Update from Wiemann Lamphere Architects (WLA, Kelley DesRoches)

- Holly reported that Kelley is assembling the info and input that she has gathered; updates from Kelley expected this week
- Holly is expecting a clean copy of the contract from Kelley / WLA this week for Holly to sign

Update re Proposal from CPG Enterprises (re fundraising feasibility study)

- A contract with CPG Enterprises is in progress
- CPGE has sent a request for us to assemble "Assessment Materials". A small group of us will meet at DRML on Tuesday, October 14, at 1:00 PM to start assembling the requested info

New Business - Discuss Building Committee Structure and Future Meetings

- Consensus was reached that the monthly "full board plus" building committee meeting had fulfilled its original mission and that it is time to start a new Building Committee consisting of no more than 4 library trustees plus community members to determine next tasks and provide more specific direction. Sharon volunteered to kick off this group to figure out meeting frequency, initial members and best times to meet. Sharon, Nancy, Irene, Andrea, Holly and Abbey expressed interest in being involved initially.
- The new committee will report to the full board at our monthly Board of Trustees Meeting on the third Thursday of the month at DRML at 7 PM

Secretary's Report

- Sharon moved to accept the DRML Building Committee Monthly Meeting Minutes of September 10, 2025, as written. Wayne seconded. Motion passed unanimously.

Adjournment

- Sharon made a motion to adjourn, Nancy seconded, passed unanimously, adjourned at 8:15 PM