Computer Usage Policy and Disclaimer

Policy for Internet Use and Electronic Resources

Jericho Underhill Library District
Deborah Rawson Memorial Library

1. Responsibility of the Library
    Internet Disclaimer
2. Responsibility of the User
    Cooperative use
    Legal Use
    Limitations of Liability
3. Library Computer Use Procedures

Responsibility of the Library:

The Internet is not owned by any specific individual, corporation, or entity, the resources of the Internet cannot be subjected to selection criteria by the Jericho Underhill Library District, the JULD Board and the JULD policies.

The JULD will not control or restrict use of electronic resources except to assure time limits.
The JULD assumes no responsibility for any user information or disks left in or on the Library computers.

Although the JULD maintains anti-virus software on its computers, the JULD cannot assume responsibility for transmission of viruses.

The Jericho Underhill Library District's policy on computer use and Internet access for children is the same as for use of any resources of the JULD: all patrons of the JULD have equal access to the information provided by the JULD and the JULD network of services. The Library staff assumes no responsibility for monitoring Internet/Computer content accessed by children. Currently, the American Library Association does not endorse using Internet filters in libraries because they block access to information that is legal and useful, and because they cannot distinguish between protected and unprotected speech. Filters are not installed on any computers at the Deborah Rawson Memorial Library, including those in the Children's Room.

INTERNET DISCLAIMER

Since the Internet is a global electronic network; there is no state/county control of its users or content. The Internet and its available resources may contain material of a controversial nature. The Library cannot protect patrons from all offensive information. Parents of minor children must assume responsibility for their children's use of the Internet through the Library's connection. Library staff cannot control the availability of information links, which often change rapidly and unpredictably. Not all sources on the Internet provide accurate, complete or current information. The JULD assumes no responsibility for any damages, direct or indirect, arising from the use of its WWW Server or from its connections to other Internet services.

Responsibility of the User:

The patron/user is responsible for correct and sufficient use of the tools available for maintaining the security of information on each computer system.

The following precautions are strongly recommended:

- Computer accounts, passwords and other types of authorization that are assigned to individual patrons should not be shared with others.
- The patron should assign an obscure account password and change it frequently.
- The patron should understand that files saved on Library computing resources might not be totally secure.
- The patron should be aware of computer viruses and other destructive computer programs, and take steps to avoid being a victim or unwitting distributor of these processes.

Ultimate responsibility for resolution of problems related to the invasion of the patron's privacy or loss of data rests with the user.

Cooperative Use:
The Library endorses the practice of cooperative computing.
This includes:

- Refraining from overuse of connect time, information storage space, printing facilities or processing capacity;
- Refraining from overuse of interactive network utilities;
- Refraining from use of sounds and visuals which might be disruptive to others;
- Refraining from use of any computing resource in an irresponsible manner.
- The Library recognizes that group work can be a valuable learning experience. However, if a group (2 or more users) creates a disturbance in the use of the Library by others, the group will be asked to correct their behavior, disband, or leave the building, as appropriate.

Legal Use:
The public and staff may use library computing resources only for legal purposes.
Examples of **unacceptable** purposes include, but are not limited to, the following:

- Harassment/ Bullying of other patrons/users
- Libeling or slandering other patrons/users
- Destruction of or damage to equipment, software, or data belonging to the Library or other patrons
- Disruption or unauthorized monitoring of electronic communications
- Unauthorized copying of copyright-protected material
- Conducting illegal activities of any kind

LIMITATIONS OF LIABILITY:
All patrons who wish to use the Library's computing resources are required to sign in.
Signing in signifies acceptance the "Limitation of Liability" statement:

"LIMITATION OF LIABILITY"

By logging on to this computer you (the user) acknowledge you have read and understand the Jericho Underhill Library District Computer Usage Policy (the Computer Usage Policy) and you agree to fully comply with all terms, conditions and requirements of the Computer Usage Policy. **You acknowledge and agree that any violation of the Computer Usage Policy will result in suspension or revocation of Library privileges in the sole discretion of the Library Administration.** Illegal acts involving Library computing resources or purposeful damage to the equipment may also be subject to prosecution by local, state or federal authorities.

The user also acknowledges that the Jericho Underhill Library District assumes no liability for any loss or damage to the user's data, or for any damage or injury arising from invasion of privacy in the user's computer accounts, programs, or files. In consideration for use of Library computer resources, you (the user) agree to hold harmless and indemnify its director, officers, employees, and agents, from any and all liabilities for any claims, demands, and damages to your person or property whatsoever.

Library Computer Procedures

1. All users must sign in (at the Circulation Desk) before using the computers.
2. Computers will be turned on and off only by Library staff.
3. **Time:** To make best use of Library computing resources and to provide equitable access, users are allowed ½ hour (30 minutes) of use; this time is renewable at the discretion of the library staff:
4. Any computer or printer problems must be immediately reported to Library staff.
5. Patrons may not alter settings or configuration.

Printing:

There is a $.15 charge per page for black and white prints and $.25 for color prints.

Downloading:

Users may download information from the Internet to their own disks, personal USB storage devices, or to their own email accounts.

The Library assumes no responsibility for damage to diskettes or USB storage devices.

———————————————————————————————————

Mary Bassett, Chair