

DRML Board of Trustees Minutes:
February 16, 2017
7:00 PM

Present: Joann Osborne, Bev Frank, Laura Wolf, Cornell Gallagher, Anne Exler, Holly Hall, and Bill McMains

Call to Order: Joann called the meeting to order at 7:00 PM

Comments from the Public: There were no members of the public present.

Secretary's Report: Motion to accept December minutes with corrections: Anne E;
Second: Laura W.; Motion carried.

Motion to accept January minutes with corrections: Anne E.; Second: Laura W.;
Motion carried.

Treasurer's Report: Budget status for July through December reported to the Board.

Director's Report:

- The library charter states towns are to pay four times per year. Underhill pays three times per year and Jericho pays twice per year. Holly will talk with town chairpersons after the March election.
- The library received a donation from the Jeri Hill XYZ Senior Citizens of \$100 in appreciation of Nancy Craig's attending meetings and having books available.
- Signage will be put up to let people parking know that the lot is for library patrons only and others will be towed. Holly will make announcements prior to signage being installed.

Thank you: Joann thanked Bev for her many years of service on the Board.

Committee Reports:

Fund Raising:

- Annual donation appeal letter reviewed and will be going to the printer April 17 for May mailing.
- The monthly auctions are going well.
- Wine and desserts gathering is scheduled for March 25 from 7-9 PM. Tickets are \$10. Board members and Fund Raising Committee will make the desserts.
- Sue Adams and gardeners will be doing a Beatrice Potter party in the garden in August.
- The intention is to make the three fund raising events of basket auction in November, Wine and Dessert event in March and Garden Party in August annual events.

- Bev suggested the Fund Raising Committee look into a relationship with a ski resort similar to the one the Highgate Library has with Jay Peak. Smugglers and Bolton were suggested. Connie agreed to have the committee take this on.

Personnel: Thanks to everyone on the Board for attending the staff appreciation event and bringing food.

Comment: Anne E. informed the board that her niece does training on evaluation of information sources and will be in town Memorial Day weekend and would be willing to present to the public.

Old Business:

- Strategic planning is ongoing.
- Laura discussed that the auditor gave the library guidelines to prepare for the audit. A date will be set to prepare papers responsive to the guidelines.
- Deborah Rawson Lecture: Connie will follow-up contacting chairperson of the Jericho Underhill Land Trust.

New Business:

- Jericho Town Library Social: Joann will follow up with coordinating a day in April.
- Appointing Board members: Bylaws are unclear about the process for replacing resignations versus filling a vacant position. Holly will follow up.