

DRML Board of Trustees Minutes
March 16, 2017
7:00 PM

Present: Joann Osborne, chairperson, Jericho; Anne Exler, Underhill; Kristi Kapusta, Underhill; Connell Gallagher, Underhill; Laura Wolf, Underhill; Sue Vaughn, Jericho; William McMains, Jericho; Holly Hall, director.

Comments from the Public: Tom Joslin, representing his wife Sarah, who could not be at the meeting, donated a book, Freedom and Unity, a History of Vermont, to the library in the name of Don Messier. The Board expressed their appreciation.

Agenda Adjustments:

The election of the Board's officers for 2017 was addressed at this time rather than waiting for New Business.

Connie Gallagher moved and Anne Exler seconded the nomination of Joann Osborne for Chairperson.

Bill McMains moved and Connie Gallagher seconded the nomination of Anne Exler for Vice-chairperson.

Anne Exler moved and Connie Gallagher seconded the nomination of Laura Wolf for Treasurer.

Anne Exler moved and Connie Gallaher seconded the nomination of Bill McMains for Secretary.

The Board approved the slate unanimously.

Each member of the Board signed an ethics statement.

Secretary's Report: The February minutes were reviewed and corrections made. Sue Vaughn moved and Connie Gallagher seconded acceptance of the February minutes with corrections. The motion was approved.

Director's Report: The report was distributed to the Board prior to the meeting. It was noted that some of the library activities were less attended than the previous month, however, reasons other than usual fluctuations were not apparent.

Committee Reports:

Fund Raising: Board members signed up for Wine and Dessert event for March 25. Holly will advertise the event on Front Porch Forums of Jericho and Underhill.

Due to the winter storm the committee moved its meeting from Tuesday March 14 to Tuesday March 21.

Technology: No report

Treasurer Report: Documenting the cash handling procedures in preparation for the upcoming audit.

Old Business

Director: Will be following up with the towns on payment timing issues now that elections are over.

Chairperson: Social with the Jericho Town Library Board of Trustees is scheduled for April 24. We will host at DRML from 6:30-7:30pm.

Director: Holly and Connie are following up on Deborah Rawson Lecture, inviting Livy Strong of the Jericho Underhill Land Trust to speak.

Parking signs will be placed once the ground has thawed.

New Business:

Joann presented each Board member with a manual giving basic information about being a library Board member. Short videos reviewing many of the essential functions will be presented at future meetings.

Joann also reviewed her thinking about restructuring the committee system for the Board's consideration. Action to be taken at a future meeting.

After much discussion it was decided to ask a staff member to be the identified security contact.

Adjourn: Connell Gallagher moved and Sue Vaughn seconded adjournment of the meeting. The motion was unanimously approved.