

DRML Board of Trustees Meeting DRAFT

August 20, 2015

7:00 PM

Present: Bev Frank, Gail Schermer, Ann Broekhuizen, Kathie Russell, Anne Exler, Holly Hall, Ann Messier

Call to Order: Bev called the meeting to order at 7:00 PM.

Comments from the public: None

Secretary's Report: Minutes accepted. Motion to approve: Anne E; Second: Ann B.; Motion carried.

Director's Report: Discussion centered around repairs to the heating/AC system. Controls have been fixed, but system concerns remain. Jason at Local's Heating will be contacted for recommendations about replacing the system. Information needed in order to solicit bids for the project. Roof replacement will also be needed soon.

Treasurer's Report: Reviewed budget with recommendations for new budget planning.

Committee Reports:

- **Fund-raising:** Silent auction items scheduled through December.
Book barn has been cleared. Barn will be cleaned on Wed., Aug., 26, beginning at 9:00 AM until 12:00 Noon.
On-going Sign-ups for Harvest Market sales.
- **Friends:** Next meeting: Sept. 16, 10:30 AM
- **Personnel:** Meeting for Holly's evaluation, Aug. 28, 9:30 AM
- **Geek:** E-mail photos to Bev. Date to assemble posters TBD.

Old Business:

- Pay-pal link will be set up. There will be a charge. Donations on Pay-pal will be monitored to determine how many use this system to make donations.
- Endowment Fund Announcement: Draft was accepted with one modification: Motion to accept: Anne E; Second: Ann M. Motion carried. Announcement will be sent to *Mt. Gazette, Essex Reporter*, in the newsletter, on Front Porch, and posted on the bulletin board.
- John Michael McKnight letter has been sent.
- Deborah Rawson Lecture ideas: Holly will contact Master Gardner for ideas/suggestions.
- Trustee applications deadline will be extended.
- Surveillance cameras: Tabled.

New Business:

- **Budget development will continue at the Sept. meeting based on Treasurer's presentation. Budget should include annual increase to cover increases in health insurance premiums.**
- **Additional hours will be requested, specifically staff hours.**
- **Heating/AC system needs were discussed. See Director's Report.**

Motion to Adjourn: Ann M.; Second: Kathie

Meeting adjourned: 8:25 PM