**DRML Board of Trustees Meeting DRAFT**

**Minutes**

**September 18, 2014**

**Present:** Joann Osborne, Ann Broekhuizen, Bev Frank, Kathie Russell Anne Exler, Vicki Bruce, Ann Messier

**Comments from Public:** None

**Agenda Adjustment:** None

**Secretary’s Report:** Motion to accept minutes with corrections: Ann B.; Second: Kathie R., Motion passed.

**Director’s Report:** Accepted

**Committee Reports:**

* **Capital Improvement:** Next Meeting: TBD

Building tour: Holly and Kathie, Oct. 10, time TBD

* **Fund Raising:** Next Meeting Oct. 14, 10:00 AM

Book Sales: Volunteers needed for Sept. 27 and Sept. 28

* **Friends Liasion:** Next meeting Sept. 24, 10:30 AM
* **Personnel:** Next Meeting: TBD

Director’s evaluation is complete. Anne Exler will now chair the committee.

* **Technology committee:** Next Meeting TBD

**Old Business**

* **Labor Lawyer**: Bev contacted the Lawyer Referral Services through the Attorney General’s Office. An appointment will be scheduled with recommended lawyer Eugene Ward in South Burlington. Bev and one additional trustee will attend the meeting.
* **Reserve Fund** discussed. Final decision is on hold until budget decisions are made and tax information is acquired.
* **Social Date** with Jericho Town Library: Date for social needs to be rescheduled. Suggested dates: Oct. 16 or Nov. 20, at 6:15 PM at DRML.
* **Rawson Lecture**: CSWD presentation scheduled for Nov. 11, 6:30 PM.

**New Business**

* **Treasurer’s Report**: Meeting with Director is necessary before the Treasurer’s Final Report can be issued. Meeting will be scheduled and final report presented at October Trustee meeting.
* **Budget Discussion**: Anne E: Motion made to increase the head clerk’s hours from 29 to 30 hours, which will qualify for insurance benefits, effective Nov. 1. Second: Vicki B.
* **Review of Current 5-year Plan**: Will ask Holly to report on Long Range Plan Goals, Activities, and Measures at the October meeting.

**Motion to Adjourn**: Ann B, Second: Kathie, Motion passed

**Meeting Adjourned**: 8:30 PM