

DRML Board of Trustees Minutes

October 15, 2015

7:00 PM

Present: Bev Frank, Kathie Russell, Gail Schermer, Ann Broekhuizen, Anne Exler, Holly Hall, Lauren Montgomery-Rinehart (phone), Ann Messier, Catherine Kearns (citizen)

Call to order: Bev called the meeting to order at 7:00 PM.

Secretary's Report: Minutes corrected and approved. Motion to approve: Gail; Second: Anne E.; Motion carried

Director's Report: Discussed report with attention to heating maintenance. Name to contact for future service was provided.

Treasurer's Report: Quarter report presented. Expenditures are well within the budgetary allowances.

Committee Reports:

- Capital Improvement: Next meeting: TBA
Committee members met with Nick from Sun Common Solar. No problem installing solar. Nick will submit a bid for the project. Noted: Grants are available through GMP to defer costs.
- Fund-raising: Next meeting: TBA
Book sale raised \$1,700.00. Silent auction items: Nov.: White Trees donation; Dec.: Smuggs donation.
- Personnel: Next meeting: Nov. 23, 9:30 AM
Director's report edited, staff survey results will be presented at next board meeting, ongoing review of other job descriptions, planning the annual staff recognition social to be held in Jan.
- Friends: Next meeting Oct. 21, 10:30; Annual meeting: Nov. 12, 6:30 PM
- Underhill Trustee Recommendation: Laura Wolf. Motion to approve: Ann M.; Second: Anne E. Motion carried.

Old Business:

- DRML Lecture Series: Presentation on Lake Champlain preservation with attention to causes and solutions of phosphorus problems has been scheduled. Dates will be either Nov. 9 or 10. Contact will be made to the Education Outreach Coordinator in Grand Isle to finalize details of the presentation.
- Budget proposals: Discussion of budgetary proposals with attention to needs, changes, etc.. At the Nov. meeting, the final budget proposal will be determined by the Board. Community is encouraged to attend the meeting to give input before the final vote is taken.
- Staff Celebration: Date in January TBD; location of celebration the Messier home.
- Email Information: Board and staff email addresses are being set up. Information will be forthcoming to members.
- Security cameras: Tabled
- Dimmer switch/book shelf light: Tabled
- Pay Pal account will be set up with fees.

New Business

- Warning: Holly will post warnings for the Public Budget Meeting hearing at the Nov. Board of Trustee meeting at designated places and in publication.

Motion to adjourn: Ann M.; Second: Anne E.

Meeting adjourned: Time 8:30 PM