

**DRML Board of Trustees Meeting
Minutes**

November 20, 2014

Present: Joann Osborne, Bev Frank, Kathie Russell, Holly Hall, Gail Schermer, Ann Broekhuizen, Vicki Bruce, Anne Exler, Ann Messier, Lauren Montgomery-Rinehart (phone conference)

Call to order: Joann Osborne called the meeting to order at 7:00 PM

Comments from the Public: None

Agenda Adjustment: None

Secretary's Report: Motion to accept amended minutes: Ann B.; Second: Kathie; Motion carried.

Treasurer's Report: Budget presented to be voted on by public in January 2015. Motion to accept: Bev; Second: Gail; Motion carried.

Director's report: Catamount is going well with positive response from community and a busy staff.

Committee Reports

- **Fund-raising:** Next Meeting: January 13, 2015
Book distribution: Organizations interested in receiving donations: VNA Family Room, DCF in Williston, and Spectrum, and possibly UVM Medical Center.
- **Personnel Committee:** Next meeting: December 4, 2014, 10:30 AM
Review and discussion of the sub-committee's revised personnel policies document .
Discussion about cost and importance of securing legal advice regarding the revised personnel policies. Motion to have Will Towle review the revised policy: Ann M.; Second: Ann B. ; Motion carried.
- **Friends Liaison:** Next meeting: January 28, 2015, 10:30 AM
Annual meeting held. Current investigation about using the Amazon Smile program for fund-raising. Some trustees receptive to board book review and picture suggestion.

Old Business

- Compost presentation well attended. Second presentation (Barb Willis and Beth Albright) will be scheduled in March 2015, if possible.
- Social with JC Town Library postponed. To be rescheduled in the spring.
- Discussed sidewalk snow removal and will research options, e.g., volunteer list, etc.

New Business

- **Jericho and Underhill Town Managers received proposed budget and responded.**
- **Preparation underway for budget presentation as follows: Presentation date: January 15, 2015.**
- **Agenda established.**
- **Articles to be included in the report from Joann, Holly, and Friends.**
- **E-mail notification to Board Members for signatures on the Official Warning.**
- **Send the Annual Report for printing.**
- **Report to be mailed to households by December 12, 2014.**

Motion to adjourn: Bev; Second: Kathie; Motion carried.

Meeting adjourned: 8:30 PM