

DRML Board of Trustees Meeting

Minutes

December 18, 2014

Present: Joann Osborne, Bev Frank, Kathie Russell, Holly Hall, Gail Schermer, Ann Broekhuizen, Vicki Bruce, Ann Exler, Ann Messier (Lauren Montgomery-Rinehart unable to connect-problem with phones)

Call to order: Joann Osborne called the meeting to order at 7:00 PM

Comments from the Public: None

Agenda Adjustment: Items added: Budget, Local Libraries

Secretary's Report: Motion to approve minutes: Ann B.; Second:Kathie; Motion carried

Treasurer's Report: No budgetary issues. On target and maintaining expenditures as projected.

Director's Report: Noted increase in circulation resulting from Catamount options. Looking for ways to defer additional mailing costs, e.g., informational community newsletters.

Committee Reports:

- **Personnel Committee:** Anne E.: Personnel Policy Draft has been sent to the lawyer.

Old Business:

- **Favorite Books** – Trustees will send favorite books to Kathie for posting. Holly will assist.
- **November conference report:** Anne E. and Holly: Trustees and Friends on Money Matters
Keynote Speaker: Andrew Roskell's strategic points: be mobile, user experience, content, promotion, and community. Topics of workshops attended: Humanities, Fund-raising, Stewardship and investing.
- **Dr. Rawson Endowment and investments:** Bev: Motion to set up a non-profit reserve fund through Vermont Community Foundation, Inc., to invest monies from any endowments and from other monetary gifts. Second: Ann M. ; Motion carried.
- **Geek the Library Committee** to promote library to community: Members: Joann, Kathie, Ann B., and Bev.
- **Appreciation Bonuses to Library Staff** approved. Bonus amount will be the same as last year's.
- **DRML Composting Lecture series:** Second presentation: Barb Willis and Beth Albright; tentative date: Wednesday, March 25, 2015. Will request an informational handout from Eric Wood on the construction of compost bins. Master Gardener presentation to be scheduled,
- **January Annual Meeting Preparation:**
 - Contact the moderator (Bev)
 - Contact Jericho and Underhill Town Clerks (Gail, Jericho; Bev, Underhill)
 - Trustee Election. Holly will post open seats and pertinent information.
 - Presentation of the proposed budget: Kathie
- **Social with Jericho Town Library:** Gail will contact JTL in March to set a date and time, most likely in April. Social will include planned activities and refreshments.
- **Sidewalk snow removal:** Volunteers needed to clear snow from library sidewalks. Holly will ask for volunteer assistance on Front Porch. Sidewalk maintenance planning will be on next year's Board agenda.

Motion to adjourn: Gail; Second: Ann B. Motion carried.

Meeting adjourned: Time: 8:05 PM