

DRML Board of Trustees Minutes

March 17, 2016

7:00 PM

Present: Joann Osborne, Bev Frank, Ann Broekhuizen, Anne Exler, Holly Hall, Lauren Montgomery-Rinehart (Skype), Ann Messier

Call to order: Joann called the meeting to order at 7:00 PM.

Comments from the public: None

Agenda Adjustment: Added reports from Friends and Personnel committees. Added new trustee positions needed.

Election of officers for the new year: Joann Osborne, Chairperson; Bev Frank, Vice-Chairperson; Ann Messier, Secretary; Laura Wolf, Treasurer. Motion to approve: Ann B.; Second: Anne E.; Motion carried.

Secretary's Report: February minutes amended and approved. Motion to approve: Ann B.; Second: Anne E.; Motion carried.

Treasurer's Report: Postponed. Laura Wolf, newly elected treasurer, will give the report in April.

Director's Report: Noted increase participation in library activities and offerings, interesting activities, informational webinars, volunteer dessert activity scheduled for Friday, April 29th at 7:00 PM, and money received from the Jessie S. Rawson Fund.

Committee Reports:

- Fund Raising: Ann B.: Next meeting: April 12, 11:00 AM
Silent Auction items listed. Passport project not possible at this time. Shakespeare Garden Tea is being planned. Draft of annual fund-raising letter was revised and approved. Target mailing date: May 17.
- Personnel Committee: Anne E.: Next meeting: TBA
Planning for proposed team-building workshop is in progress. Committee will look for possible facilitators. Holly will check with VLCT.
- Friends: Ann M.: Next meeting: April 20, 10:30 AM
Friends activities: Sales of items going well; Amazon site set up; new program series on "dementia" being planned and scheduled; fall program-a Sunday afternoon book-sharing- will be planned.
Board activities: Strategic Plan process, annual fund-raising letter, Shakespeare Garden and proposed tea, and the search for new board trustees.
- Technology: Holly; Next meeting: TBA

Old Business:

- Trustee positions: Board will advertise positions in the newsletter, on Front Porch Forum, and in *Mountain Gazette*. Telephone contacts will be made, as well. Proposed 3-week deadline for applications. Joann, Bev, and Ann M. will serve as the interview committee.

New Business:

- Strategic Plan: Holly's webinar report included organizational steps. Most important was to create a concise mission statement. Recommendation was to hire a consultant to lead the

strategic plan activities. Holly will consult area libraries who have completed the process for the names of consultants, cost, and time frame.

- **Merchants Bank account adjustment:** Remove Kathie Russell, former treasurer, and add Laura Wolf, new treasurer. Motion to remove Kathie and add Laura: Bev; Second Ann B.; motion carried.
- **New committees:** Capitol Improvement: Joann, Bev, Ann B; Fund Raising: Joann, Ann B., Lauren; Personnel: Anne E., Bev, Ann M., Lauren, Laura; Friends Laison: Ann M.; Technology: Holly.
- **Policy Revision:** Revisions will begin at the April meeting.

Motion to adjourn: Ann M.; Second: Ann B., Motion carried.

Meeting adjourned: 8:20 PM.