

DRML Board of Trustees Meeting

March 19, 2015

7:00 PM

Present: Joann Osborne, Bev Frank, Kathie Russell, Holly Hall, Gail Schermer, Ann Broekhuizen, Anne Exler, John Michael McKnight, Ann Messier

Call to order: Joann called the meeting to order at 7:00 PM. Members were introduced and new trustee John Michael McKnight was welcomed. A committee assignment sheet was circulated for member sign-ups. Officers were elected as follows: Joann Osborne, Chairperson; Bev Frank, Vice Chairperson; Ann Messier, Secretary; Kathie Russell, Treasurer. Motion to accept nominations: Joann; Second: Ann B.; Motion carried.

Comments from public: None

Agenda adjustments: None

Secretary's Report: Motion to approve minutes: Kathie; Second: Ann B.; Motion carried.

Treasurer's Report: Third and fourth budget report for the current fiscal year report was presented. Expenditures are well within budgetary allowance. Next report: July 2015

Director's Report: Noted change in Jericho tax schedule from 3 payments to 2 payments. The first payment will be made in September, not August as in the past. This delay means no income from Jericho for July and August. Line of credit will be used to cover financial obligations as needed during this time period.

Committee Reports

- **Fund-raising: Next Meeting: April 14, 10:00 AM.** Fund raising letter sent to communities. Discussion about the possibility of making donations online. Holly will check to see if it is possible to set up Pay Pal on the DRML website.
- **Capital Improvements: Next Meeting: TBD.** Gail contacted Efficiency Vermont regarding the heating issue and received names of four heating contractors. Black River Design will provide a copy of the library plans to assist in identifying heating problem and making the necessary repairs.
- **Personnel: Next Meeting: TBD.** Committee met to review Will Towle's legal advice regarding revision of the Personnel Policy and make final changes. The revised policy will be submitted to Will Towle for a final legal review. If approved, the policy will be presented to the board.
- **Geek Committee: Next Meeting: TBD.** Committee reviewed Geek materials sent and looked for ways to tailor materials to the needs of DRML. Committee is working to generate ideas to publicize the library so as to engage the community in greater participation and support of the library.

Old Business:

- **Rawson Composting presentation:** an informational and entertaining presentation that attendees enjoyed.

- **CD Money:** The Jessie Rawson and Capital Improvement CD's will be added to the Endowment Fund for easier access and better growth. Money withdrawn for Capital Improvement needs will not exceed the amount deposited. Motion to approve: Ann B. Second : Anne E.; Motion carried.

New Business

- **Treasurer's report:** See report above.
- **Long Range Strategic Plan** : Current plan will end in 2015-16. Work on creating the new Strategic Plan will begin this fall. Board members are encouraged to attend a workshop in the fall to prepare for creating the Strategic Plan. **Long Range Plan** was reviewed to determine what goals have been met and changes that have taken place, noting that significant positive changes have occurred, e.g., greater participation in library programs and new and innovative programs introduced.

Library Social: Event with the Jericho Town Library trustees has been scheduled for April 8, time TBD.

Motion to adjourn: Ann B; Second, Kathie; Motion carried.

Meeting adjourned: Time 8:40 PM