

**DRML Board of Trustees Minutes**

**April 21, 2016**

**7:00 PM**

**Present:** Joann Osborne, Bev Frank, Ann Broekhuizen, Holly Hall, Lauren Montgomery-Rinehart, Laura Wolf, Ann Messier

**Call to order:** Joann called the meeting to order at 7:00 PM.

**Comments from the public:** None

**Agenda Adjustment:** Added items to new business: Jericho Town Library invitation, Browns River MS parking lot

**Secretary's Report:** March minutes amended and approved. Motion to approve: Bev; Second: Ann B; Motion carried.

**Treasurer's Report:** Good report meeting budget expectations.

**Director's Report:** Good report. Increased community participation in circulation and activities and programs.

**Committee Reports:**

- **Fund-raising:** Next meeting: May 10, 11:00 AM  
Annual fund-raising letter format approved for mailing on May 17.
- **Trustee Search:** Search is in progress. Underhill candidate to be interviewed. Reopen search for Jericho candidates.

**Old Business:**

- **Volunteer dessert social:** Friday, April 29, 7:00 PM. Bring a dessert.
- **Mission Statement:** This is part of the Strategic Planning process.
- **Strategic Planning:** Search in progress for facilitator. Several contacts have been made. Suggested time frame: Begin planning process in January 2017.
- **Team-building:** Workshop not recommended.
- **Shakespeare Garden:** Garden will be part of the Jericho Garden Tour; Shakespeare Tea may be planned as a fund-raiser in the fall.

**New Business:**

- **Committee Meeting Minutes** discussion tabled until next meeting
- **DRML Website:** information checked and up-to-date
- **Library audit:** Jericho Town Clerk will be contacted for assistance in setting up the process. Vermont League of Cities and Towns may be contacted.
- **Policy revisions:** Tabled until next meeting
- **Open meeting law for Skype or telephone attendees** discussed. Noted: All votes will be by roll call. If all trustees in the board room cannot hear the trustee attending by Skype or telephone (vice versa), the session or call must be immediately terminated. Trustees wishing to attend the board meeting via Skype or telephone must state as such on the agenda published a week before the meeting.

- **Parking Lot:** Plans to begin work on the BRMS parking lot at the end of this school year. Permits to begin the process still needed. Library concerns include the impact library patron-traffic will have on the safety of students. One-way traffic will add a substantial increase in the number of cars using the one-way direction. Holly will inform trustees of the date of the upcoming meeting with the Development Review Board so that library concerns may be presented.
- **Jericho Town Library Invitation:** DRML Board accepted the invitation to attend a joint meeting at the Jericho Town Library on May 9 at 7:30 PM.
- **Letter to board:** Ann Broekhuizen is submitting resignation to leave the DRML when a replacement can be found.

**Motion to adjourn:** Ann B.; Second: Laura; Motion carried.

**Meeting adjourned:** 8:30 PM