

DRML Board of Trustees Meeting

May 21, 2015

7:00 PM

Present: Joann Osborne, Bev Frank, Kathie Russell, Gail Schermer, Ann Broekhuizen, Anne Exler, Lauren Montgomery-Rinehart, Holly Hall, Ann Messier

Call to Order: Joann called the meeting to order at 7:00 PM.

Comments from the public: None

Agenda Adjustment: Personnel Policy Report

Secretary's Report: Motion to approve minutes: Gail; Second: Bev; Motion carried.

Director's Report: Report was read and discussed. Staff enjoyed attending a very good library conference. Projected insurance costs: Dental decrease 1.89%; BC/BS 8.4% increase. Cost adjustments begin in January 2016.

Committee Reports:

- **Fund-raising: Next Meeting: July 14, 10:00 AM**
Discussed report with emphasis on upcoming Book Barn "free book day" to be held on June 7 from 1-4 PM. Joann and Ann B. will make sure barn is ready; volunteers for the day are Cindy, Vicki, and Holly.
- **Friends: Next Meeting: June 10, 10:30 AM**
Reviewed highlights of minutes. Noted impressive work done by Friends group.
- **Personnel: Next Meeting: TBD**
Presented draft of the new personnel policy as follows: List of Substantive Changes Made to the JULD Personnel Policies. Board approved the policy changes. Policy will be incorporated in the Handbook, Chapter 3. Numbering will be adjusted to conform to the original Chapter 3 Handbook numbering. Motion to approve: Ann M.; Second: Kathie; Motion carried.
- **Geek the Library:** Next Meeting: June 9, 1:00 PM

Old Business

- **Book Reviews:** Gail will be DRML coordinator. A shared column (JTL and DRML) in the *Mountain Gazette* will begin in late August or early September. The column will feature books recommended by community members; all age groups will be included. The activity will be publicized through library contacts, on bulletin boards, and on Front Porch. Library hours will also be included in the column.
- **Pay Pal Website:** On hold. Need to set up account.
- **Postage:** Postage costs are within budget estimates at 64% of budget. Suggested ways to inform community of costs of securing books from other libraries include the following; annual newsletter will include information about costs and will welcome any

donations; post information on DRML website; include information on “Quirky” handout.

New Business:

- **Dr. Burnett Rawson Endowment Fund** is up and active. Donations can be made to the fund at any time. Fund report will be included in the quarterly Treasurer’s Report. Board announcement of the fund will be written by Holly.

Motion to adjourn: Kathie; Second: Gail; Motion carried.

Meeting adjourned: Time: 7:50 PM