

DRML TRUSTEE BOARD MEETING

July 20, 2017

7:03 pm

Attending: Anne Exler, Underhill, chair; Elisabeth Lehr, Jericho; Bill McMains, Jericho; Sven Lindholm, Jericho; Sue Vaughn, Jericho;; Connell Gallagher, Underhill; Laura Wolf, Underhill, Holly Hall, director

Comments from the Public: None

Agenda Adjustments: Under Committee Reports, adding Personnel and Friends.

Policy Review: Anne Exler reviewed The Library Bill of Rights. Connie moved and Sue seconded that the heading , "Appendix A", be removed. The motion passed.

Old Business: The library financial books will close in August.

New Business: The trustees viewed a video on Succession Planning and New Board Orientation.

Secretary's Report: Laura moved and Connie seconded the June minutes be accepted as adjusted. The motion passed. The final minutes are posted on the library website. Connie requested a copy be sent to him. Other board members may also request secretary send copies to their library email address.

Director's Report: The trustees made no comments on the report. Holly pointed out that circulation was up around 2,000 from last year.

Committee Reports:

Book Barn: \$4.31 was donated during the last free book day. A volunteer is in the process of picking up the remaining books.

Fund Raising: Two minor corrections were made to the written report. Connie announced that on August 27, from 4-5pm, Helen Lang will be coming to the Beatrix Potter event. It was requested that the trustees attend all library programs they are able to attend. Bill passed out thank you lists, cards and envelopes for the people who gave to the annual donation appeal.

Personnel: The report was sent to the trustees prior to the meeting. The next meeting of the committee is August 14 from 4-5pm. The committee is requesting help from the trustees at this meeting.

Friends: Friends will purchas a new camera and screen for the library.

Job Progress/Completion: Job assignments were updated as follows:

Trustee Recruiter	Elisabeth Lehr
Friends Liaison	Sue Vaughn
Annual Meeting	Anne Exler

Strategic Planning	Connie Gallagher
Capital Improvements	Bill McMains
Budget Priorities	Sven Lindholm
Rawson Lecture	Connie Gallagher
Library Advocacy	Kristie Kapusta
Technology	Joann Osborne
Annual Fund Raising	
Letter	Bill McMains

Note: Deborah Rawson Lecture will be put on the library board's calendar.

Elisabeth moved and Laura seconded a motion to adjourn. The motion passed.