

DRML Board of Trustee Minutes

September 15, 2016

7:00 PM

Present: Bev Frank, Bill McMains, Ann Broekhuizen, Lauren Montgomery-Rinehart, Connie Gallagher, Holly Hall, Ann Messier

Call to order: Bev called the meeting to order at 7:02 PM

Comments from the public: None

Agenda Adjustments: None

Secretary's report: Approved as written. Motion to approve: Bill; Second: Lauren; Motion carried.

Director's Report: Positive report. Discussed upcoming interviews for Youth Librarian. Much interest in the position. Interviews will begin next week. Jericho-Underhill Fire Dept. visited the library.

Recommendations: Install a lockbox with key to library. Fire personnel will have a key to the lockbox. This will allow entry without having to break door to enter. Install heat sensors. Holly will inquire if lightning rods are needed.

Committee Reports

- **Fund-raising:** Connie is the new chairperson for the committee. Shakespeare tea was a success with approximately 35 in attendance. Book barn sale: Free day was successful. Book barn schedule reviewed with sales beginning Friday night, as well as Saturday and Sunday. Discussed the possibility of having another Free Day shortly after the Harvest Market. Auction items discussed for October and November: Fitness pass from the Edge, Smugg's Bash Badge, basket raffles.
- **Friends :** Next meeting Sept. 21, 10:30 AM
- **Personnel:** Next meeting: Sept. 28, 4:30 PM

Treasurer's report: Tabled for information from Laura.

Old Business

- **Strategic plan:** Holly will meet with the strategic planner next week to discuss needs, costs, etc.
- **Audit:** We have received information regarding cost and different types of audit. Board will continue discussion of audit needs before making final decision.

New Business

- **Budget inclusions:** Holly plans to request more hours for an employee and will request to open DRML at 10:00 AM on Tuesdays and Thursdays.
- **Minimum Wage plan:** Trustees will need to include plans in budget to increase minimum wages as future laws require.
- **Baskets for silent auction:** Added baskets from Gardener's Supply, All About Hair, and It's Arthur's Fault

Motion to adjourn: Ann B; Second: Lauren; Motion carried.

Meeting Adjourned 7:50 PM