

## **DRML TRUSTEE BOARD MEETING**

September 21, 2017

7:00 pm

**Attending:** Joann Osborne, Jericho, chair; Elisabeth Lehr, Jericho; Bill McMains, Jericho; Sue Vaughn, Jericho; Anne Exler, Underhill; Connell Gallagher, Underhill; Kristie Kapusta, Underhill; Holly Hall, Director.

**Call to Order:** 7:02 pm

**Comments from the Public:** None

**Agenda Adjustments:** Joann added two items. Under Job Progress in the agenda, school board report and under Old Business, Board calendar presentation.

### **Old Business:**

Event Harvest Market Book Sale: Joann reported the collection days went well with good participation from Board members and friends. She thanked everyone for their efforts on this.

Kristie demonstrated how to use the calendar on Rackspace so we could all stay informed of activities of the library and meetings of Board committees. Joann requested that before the October Board meeting each Trustee add the email addresses of all the Trustees and the library director so all are notified of any additions to the calendar any of us make. If further instructions are needed on how to do this, contact Holly or Kristie. Holly will add the adult programs to the calendar.

### **New Business:**

Detailed discussion of the budget for next year was postponed to the October meeting since the Treasurer was unable to attend this meeting. Various pressures for budget increases were identified and Joann asked Trustees to contact Laura if they thought of other items needing attention in order to prepare next year's budget.

There was discussion of the need to move forward more quickly on moving the pay schedule to at least \$15.00 per hour. Joann asked the Trustees to be prepared to speak out to the public in support of moving to the increase in salaries.

A number of basket ideas for November were generated. The fund raising committee will follow up with the help of Trustees.

**Policy Review:** Anne reviewed the policy on Free Access to Libraries for Minors. There has been an update by the American Library Association (ALA). Anne pointed out the specific differences between the library's current policy and the one

recommended by the ALA. Elisabeth moved and Kristie seconded that the current policy on Free Access to Libraries for Minors be updated to the 2004 version from the ALA Free Access to Libraries for Minors. The motion passed.

**Secretary's Report:** The August minutes were reviewed and corrected. Connie moved and Kristie seconded the corrected minutes be accepted. The motion passed.

**Director's Report:** The report had been sent prior to the Board meeting. The Trustees had no further comments on the report.

**Committee Reports:**

Fund Raising: The report was sent prior to the Board meeting. Comments concerned baskets suggestions as recorded under New Business.

Harvest Market: Comments are recorded under Old Business.

Personnel: The report was sent to the Trustees prior to the meeting. No further comments to the report were made from the Trustees.

**Job Progress/Completion:**

Connie reported the annual Deborah Rawson Lecture is scheduled for October 5 at 6:30 pm.

Joann reported that review of the school board minutes for the past several meetings have not included any discussions of the sale of the ID school building. She will continue reviewing the school board minutes.

**Adjournment:** Connie moved and Elisabeth seconded adjournment. The motion passed and the meeting was adjourned at 8:32 pm.