

DRML Board of Trustees Minutes: DRAFT

November 17, 2016

7:00 PM

Present: Joann Osborne, Ann Broekhuizen, Anne Exler, Laura Wolf, Bill McMains, Connie Gallagher, Lauren Montgomery-Rinehart, Holly Hall, Ann Messier

Call to order: Joann called the meeting to order at 7:00 PM

Comments from the public: None

Agenda adjustments: DRML Annual Lecture, Technology Committee

Secretary's Report: Minutes approved with corrections: Motion to approve: Bill; Second: Connie; Motion carried.

Director's Report: Permission granted to close library December 31, 2016. Medical insurance coverage increase: 5.2%; no change in dental coverage. Director's report noted information from webinar regarding legal issues pertaining to meeting rooms. Holly reported that DRML has a really good policy in place with regard to this.

Committee Reports:

- **Fund-raising:** Auction items include November baskets, bids going well; Dec. 1- month pass for Racquet's Edge; other possible items: Jan. request for art work; Feb. Jolley's gas or coffee card.
- **Friends:** Annual meeting held; next meeting in January
- **Personnel:** Staff survey sheet results will be sent to trustees.
- **Technology:** Committee formed to include Anne Exler, Holly Hall, and Deb Kesler

Old Business

- **Audit:** Laura will set up a meeting with CPA Lisa Magnuson, of AM Peisch, to discuss the audit needs of DRML. Laura, Holly, and Jen will meet with Lisa.

New Business

- **Budget:** Motion to approve the budget of \$310, 542.85: Laura; second: Connie; Motion carried.
- **Annual Report;**
Holly will post the Official Warning Document for the Annual Meeting by Dec. 21.
Annual Report to printer by first week in December
Household delivery of Annual Report: no later than December 21
- **Strategic Planning meeting:** December 13, 1-5 PM
- **DRML Annual Lecture:** discussed possible programs. TBD at December Trustees meeting.

Motion to adjourn: Bill: Second: Ann B., Motion carried.

Meeting adjourned: Time: 8:22 PM