

## **DRML board of Trustees Minutes**

**December 15, 2016**

**7:00 PM**

**Present:** Joann Osborne, Ann Broekhuizen, Anne Exler, Laura Wolf, Bill McMains, Connie Gallagher, Bev Frank, Lauren Montgomery-Rinehart, Holly Hall, Ann Messier

**Call to order:** Joann called the meeting to order at 7:00 PM

**Comments from the public:** None

**Agenda adjustments:** Ideas for the Rawson presentation, Audit information from Laura

**Secretary's report:** Minutes approved with corrections. Motion to approve: Laura; Second: Anne E. Motion carried.

**Treasurer's report:** Laura, Deb, and Holly met with CPA Lisa Magnuson. Committee will be preparing information for the audit, which will begin in April 2017. Second quarter report will be made after Jan. annual meeting.

**Director's report:** Comprehensive report. Noted Friends' generous donation and purchases.

### **Committee reports**

- Personnel: Staff survey results have been distributed. Staff tea: Jan. 28, 2017, 3:00-5:00 PM, Messier home.
- Friends meeting: Jan.11, 10:30 AM
- Fund-raising: Silent auctions – Baskets were very successful, raising \$135.00. Possible future items to be auctioned include Racquet's Edge one-month family membership, print from Dianne Shullenberger, Palmer Maple item, Jolley's card, Jericho Café certificate.

### **Old Business**

- Holly will post warnings and voter check lists by Dec. 21
- Trustee positions: Openings include one trustee from Jericho and one from Underhill. Candidates will need to submit petition signatures for their names to be placed on the March ballot. Board members will speak to community members, encouraging them to run.
- Annual meeting moderator: Bill Wilson
- Holly will contact Town Clerks to attend the January meeting.

### **New business**

- Strategic Planning information: Board worked on revising the Mission Statement and created a draft of the Vision Statement. Committee (Lauren, Connie, and Holly) will revise the old Five-Year Plan. Holly emailed notes taken during the planning meeting.
- Rawson presentation Lecture topic suggestion: Jericho Underhill Land Trust
- Board approved Holiday bonuses for DRML staff. Motion to approve: Ann B; Second: Bill; Motion carried.

**Motion to adjourn:** Ann M., Second: Connie; Motion carried.

**Meeting adjourned:** 7:45 PM