

DRML TRUSTEE BOARD MEETING

December 21, 2017

7:00 pm

Attending: Joann Osborne, Jericho, chair; Elisabeth Lehr, Jericho; Bill McMains, Jericho; Sven Lindholm, Jericho; Anne Exler, Underhill; Kristie Kapusta, Underhill; Laura Wolf, Underhill.

Call to Order: 7:00 pm

Comments from the Public: There were no comments from the public.

Agenda Adjustments: Under Committee Reports add Personnel Committee Minutes.

Policy Review: Anne presented a new draft of the Conflict of Interest policy complying with the new laws. Elisabeth moved and Laura seconded that the proposed updated Conflict of Interest policy replace the current policy. The motion passed.

Old Business: Joann let the Board know that the warnings for the DRML Annual Meeting, January 18, 2018, at 7 pm at the library, have been posted with the current voter check lists for both Jericho and Underhill.

The Board reviewed the process for the Annual Meeting. Kristie contacted Bill Wilson who agreed to be moderator for the meeting.

New Business: Joann requested at least two members of the Board look at the site Bookriot.com about how to communicate with the public in preparation for a monthly posting on Front Porch Forum on how the public can support the library. Elisabeth and Sven volunteered. It will be discussed further in the February Board meeting.

Secretary's Report: The November draft minutes were reviewed and corrected. Anne moved and Elisabeth seconded acceptance of the November minutes as corrected. The motion passed.

Director's Report: The Board reviewed The Director's Report.

Committee Report: The Personnel Committee announced that the Staff Appreciation Party will be Sunday, January 21, 2018, from 4:30 until 6:30 pm, at Laura Wolf's home. Please check email for directions.

Secondly the Personnel Committee suggested staff salaries be increased a minimum of 3% or COLA, whichever is greater, annually. The sense of the Board was in agreement with this recommendation. In addition, staff salaries will be given priority in future budget development and discussed first when considering new budgets.

Job Progress/Completion:

Sven monitors the ID school board minutes and there were no discussions of the future of the building.

Adjournment: Laura moved and Kristie seconded adjournment of the meeting. The motion passed and the meeting was adjourned at 7:35 pm.

Thank you library staff members for the beautiful baskets. What a great staff the library is fortunate to have.