

**DRML TRUSTEE BOARD MEETING
MINUTES**

October 18, 2018

Attending: Elisabeth Lehr, Jericho, acting chair; Bill McMains, Jericho; Sven Lindholm, Jericho; Sue Vaughn, Jericho; Kristie Kapusta, Underhill; Laura Wolf, Underhill; Carolyn Greene, Underhill; Holly Hall, Director.

Call to Order: Elisabeth called the meeting to order at 7:04 pm.

Comments from the Public: Ann Messier, a former Board member, presented a copy of her memoir she had recently published to the library. The Board expressed their appreciation of this generous gift.

Agenda Adjustments: None

Policy Review: Elisabeth had reviewed the Open Meeting Policy as well as the new state law governing open meetings. After discussion it was moved by Sven and seconded by Kristie to replace the current 2.5 Open Meeting Policy with the updated 2.5 Open Meeting Policy that references the Vermont State Law. The motion passed.

Old Business: There were no old business items discussed at this meeting.

New Business:

- **Book Barn:** The Book Barn effort this year raised \$1,778.54. This is the most in the last three years. There are some books that are in poor condition by the door to the book display room. They will be taken to the solid waste transfer station and recycled. The question of continuing the Book Barn or not was postponed for further discussion.
- **2019/2020 Budget:** Laura Wolf presented the proposed budget for fiscal year 2019/2020. After discussion Kristie moved and Laura seconded that the proposed preliminary budget of \$327,757.64 be accepted and presented to the voters for input at the November budget hearing. The motion passed unanimously.
- **Sign-up Sheets:** Joann sent a note asking the Board members sign up to post on Front Porch Forum information about the upcoming fund raising raffle for baskets. The Board members signed up for the next several weeks. The posting should indicate the raffle will be from November 1-30 with the drawing for winners on December 1. Baskets will be on display at the library.

Secretary's Report: The September draft minutes were reviewed and adjustments made. Sven moved and Carolyn seconded the minutes be accepted with adjustments. The motion passed.

Treasurer's Report: The annual report on the budget is contained in the 2019/2020-budget proposal.

Director's Report: Holly sent the report to the trustees prior to the meeting and was reviewed by the Board. Holly also reported the staff's photo as recipients of the Citizen of the Year award from the Old Fashioned Harvest Market was on the front page of the Mountain Gazette.

Committee Reports: Personnel and Fund Raising committee reports were sent to the trustees prior to the meeting.

Job Progress/Completion: There were no updates.

Adjournment: Sue moved and Kristie seconded to adjourn the meeting. Elisabeth adjourned the meeting at 8:20 pm.