

**DRML TRUSTEE BOARD MEETING
MINUTES**

November 15, 2018

Attending: Joann Osborne, Jericho, chair; Elisabeth Lehr, Jericho; Bill McMains, Jericho; Sven Lindholm, Jericho; Sue Vaughn, Jericho; Connell Gallagher, Underhill; Kristie Kapusta, Underhill; Laura Wolf, Underhill; Carolyn Greene, Underhill; Holly Hall, Director.

Call to Order: Joann called the meeting to order at 7:00pm.

Comments from the Public: Holly sent copies of the preliminary budget to both the Jericho and Underhill town offices and has not received any comments to date.

Agenda Adjustments: Under Old Business there were three additions, book boxes, the 2018/2019 first quarter budget report and a vote on the proposed 2019/2020 budget to be presented to the public at the annual meeting in January.

Old Business:

- Support Annual Fund Raising Baskets: The sales are slow this year and we need to push sales of the tickets.
- Book Boxes: Joann loaded boxes of books not in condition to sell and brought them to the meeting. Please take one or more boxes and take to an agency that will redistribute them or take them to the recycle containers at one of the transfer stations. There are more boxes of books needing to be disposed of in the barn. Please take as many as you can.
- 2018/2019 First Quarter Budget Report: Laura presented the first quarter report indicating there was nothing of concern at this time. There were a number of items clarified during the discussion.
- Vote on the 2019/2020 Budget Proposal: After review no further changes were made to the proposed budget to be presented to the public at the annual meeting in January. Elisabeth moved and Laura seconded that the proposed budget of \$327,757.64 be accepted and presented to the voters at the annual meeting of the library in January 2019. The motion passed.

New Business: Sign Official Warning and Establish Annual Meeting Agenda: Holly passed around the warning and meeting agenda for the annual meeting of the library in January 2019 to be signed by each board member.

Secretary's Report: The October draft minutes were reviewed and adjusted. Connie moved and Sven seconded that the October board minutes be accepted as adjusted. The motion passed.

Director's Report: The report will be sent by email to the board members next week.

Committee Reports: Connie reported that the Fundraising Committee had no meetings this month but will have one next month. There are enough auction items to last into 2019. It was pointed out that when tickets are sold for the basket raffle to please mention the deadline of November 30 and to describe a couple of the baskets. Sip and Spell is scheduled for Monday, December 10, 2018 at 6:30 at the library.

Job Progress/Completion: There were no reports.

Adjournment: Kristie moved and Sven seconded to adjourn the meeting. Joann adjourned the meeting at 8:00pm.