

**DRML TRUSTEE BOARD MEETING: DRAFT  
MINUTES**

September 19, 2019

**Attending:** Sven Lindholm, Jericho, chair; Elisabeth Lehr, Jericho; Bill McMains, Jericho; Sue Vaughn, Jericho; Kristie Kapusta, Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill.

**Call to Order:** Sven called the meeting to order at 7:02pm.

**Comments from the Public:** There were no comments from the public.

**Agenda Adjustments:** It was decided to permanently remove Job Progress/Completions from the regular agenda items.

**Policy Review:** No report.

**Old Business:** There were no items discussed.

**New Business:** There were no items discussed.

**Secretary's Report:** The August minutes were reviewed and amendments offered. Elisabeth moved and Barbara seconded that the August minutes as amended be approved. The motion passed.

**Director's Report:** The Director's report was distributed to Board members prior to the meeting. There were no comments.

**Committee Reports**

**Book Barn:** The donation days went well with enough donations to fill the space available. Many people showed up to help, including one member of the public who was dropping off books and stayed the rest of the morning. The Secretary will send a thank you to her. The history section still needs organizing but most of the rest of the barn is ready for sales days. Committee members volunteered to come in September 25 from 10:30 am to 11:30 am to organize this section and finish up any last-minute details. Kristie lead the discussion to organize recruiting more volunteers and scheduling the Board members to cover the sales days. Sales days and hours open are Friday 4-7pm, Saturday 10am - 4pm and Sunday 10am - 3pm.

**Personnel:** The library Director's annual evaluation form was filled out and shared with the Director. The committee will update the evaluation form for future evaluations. Board input is requested and the forms will be sent to the Board members to review.

**Fund Raising:** We currently have 8 baskets and need 2 more by the end of October. There are enough items for the auction to carry us into next year.

**Adjournment:** Kristie moved and Elisabeth seconded that the meeting be adjourned. The motion passed and Sven adjourned the meeting at 7:51pm.

Respectfully submitted by;  
Bill McMains, Secretary