

Jericho Underhill Library District

Art Policy & Procedure**Arranging for Displays and Exhibitions**

The display case and other exhibition areas will contain materials for the enjoyment and education of the community. Exhibits, wall hangings, artists work, and contents of the display cases will be reviewed by the Art Coordinator before any exhibition of materials or work may be scheduled. The Art Coordinator shall determine whether or not to accept for display the work or materials presented. The Art Coordinator is a volunteer approved by the Library Director. In the event that there is no volunteer Art Coordinator, the duties of the Art Coordinator shall be carried out by the Library Director.

The artist and the Art Coordinator will be responsible for the display of materials and artists' work, always taking into consideration any specific requests of the artist, exhibitor, or lender of display materials. The Jericho Underhill Library District reserves the right to limit the number of works on display. The number of times an artist or exhibitor may exhibit is limited in order for others to have an opportunity to show their work.

Exhibition of Works

All library art exhibits are for public enjoyment only. No pricing or sale information shall be displayed in the exhibit with the exception of artists' contact and/or descriptive information about the artwork. Neither the Jericho Underhill Library District nor the staff of the Deborah Rawson Memorial Library shall act as agent for the purchase or sale of artwork on exhibit unless this artwork has been donated to the Library as part of a fundraising event for the Library and its sale has been approved by the library director. The artist may leave a price list with the staff for informational purposes.

Liability for Damage or Loss

The Jericho Underhill Library District carries no liability insurance to cover the loss of or damage to works of the artist. The artist or exhibitor must provide his or her own insurance to cover loss or damage. If there is no insurance in effect, then the artist or exhibitor must sign a waiver of liability stating that the Jericho Underhill Library District shall not be held responsible for loss or damage.

Adopted 1/14/98

Revised 6/8/00

Revised 11/21/2019