

**DRML TRUSTEES BOARD MEETING
MINUTES**
November 21, 2019

Call to Order: Sven called the meeting to order at 7:00 pm.

Attending: Sven Lindholm, Jericho, chair; Elisabeth Lehr, Jericho; Bill McMains, Jericho; Joann Osborne, Jericho; Sue Vaughn, Jericho; Connell Gallagher, Underhill; Carolyn Greene, Underhill; Kristie Kapusta, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director

Comments from the Public: There were no comments from the public.

Agenda Adjustments: 2020/2021 budget added to Old Business.

Policy Review: Art Coordinator Hanging Exhibits policy was presented by Elisabeth and reviewed by the Board. Amendments were suggested. Connie moved and Kristie seconded to accept the policy as amended.

Old Business: The Treasurer, Barbara Yerrick, presented the proposed 2020/2021 budget. The Board reviewed the Annual Budget Legal Process which specifies the steps to be taken and timelines to follow to prepare the budget for the Annual Meeting. Elisabeth moved and Joann seconded that the 2020/2021 proposed budget totaling \$343,892.11 be accepted as presented by the Treasurer. The motion passed.

New Business: Sven confirmed with Board members whose terms are expiring and are eligible for another term that they were intending to run for another term. Bill and Connie will be running for a four-year term and Barbara will be running to complete the final three years of the term to which she was appointed last year in order to fill a vacancy. Sven reminded them they would need 30 signatures on an official town petition supporting their intention to run. The petition forms can be picked up at the town clerk's office. They may be left at the front desk of the library to obtain signatures and candidates are encouraged to also obtain signature. It is better to have several more signatures than the required 30 in case some signatures are ruled invalid by the town clerk. Joann has completed all the terms allowed and will be retiring from the Board. Her accomplishments with the Board have been greatly appreciated. The Board discussed the desirability of having a young person fill the empty Jericho position. Sven will contact the school and Holly will post on Front Porch Forum.

The warning for the Annual Meeting was signed by each of the Trustees. The Annual Meeting agenda was contained in the warning which will be posted. The Annual Meeting will be January 16, 2020, at 7:00pm at the library.

Secretary's Report: The draft October minutes were reviewed and amended. Connie moved and Barbara seconded that the October minutes as amended be approved. The motion passed.

Director's Report: The report had been emailed prior to the meeting and was reviewed by the Board. Holly informed the Board that Kristine, the youth librarian will be leaving her position for another job. The Board expressed its regrets and appreciation for the work Kristine has done on behalf of the youth of the community. Holly told the Board she will be moving the hours of the position to overlap with when school ends.

Committees:

Fundraising Committee: Connie reported that the food basket raffle is going well. Next year he would like more contributions from the community, especially people who are not frequent library users. Most baskets were donated by individuals closely connected to the library. It was suggested that Board members have lists of the various baskets and what is in each one so they can refer to it while letting community members know about the basket raffle. Connie also announced that Dave Osborne has once again very generously agreed to donate his wine to the Wine and Dessert event, which will be March 28, 2020.

Adjournment: Connie moved and Sue seconded that the meeting be adjourned. The motion passed and Sven adjourned the meeting at 8:08pm.

Respectfully submitted by,

Bill McMains

Board Secretary