

DRML BOARD OF TRUSTEES
MINUTES
May 21, 2020

Attending: Sven Lindholm, Jericho, chair; Bill McMains, Jericho; Connell Gallagher, Underhill; Kristie Kapusta, Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director.

Call to Order: Sven called the goto online meeting to order at 7:04 p.m. Sven reminded the board members that we need to recruit two more members from Jericho. He requested everyone think of anyone they know who might be a good board member and invite them to apply.

Comments from the Public: There were no comments from the public.

Agenda Adjustments: There were no adjustments to the agenda.

Policy Review: No policies were reviewed at this meeting.

Old Business:

Annual Fund-Raising Letter: It was brought to the attention of the Board how important it is to let donors know they are cared for as part of the library community. This is especially important during this time of the COVID19 pandemic. Many patrons of the library have with words and gestures expressed their support for the library staff for continuing to provide services to the public during this time. After much discussion the Board asked the Secretary to draft a fundraising letter for Board review that would include expressions appreciation for this support for the library staff. The letter will be sent later in the year.

New Business:

Update on Library Re-opening: Holly had distributed prior to the meeting a draft of the Phased Restarting Plan for Board review and approval. After review and discussion, the Board complemented Holly on the thoroughness and detail of the plan. Connie moved and Kristie seconded approval of the Phased Restarting Plan as presented. The motion passed.

Book Barn: Given the state guidelines for organizations to stay safe during the Covid-19 pandemic, there was question about whether the Book Barn would be able to be held this year. There was much discussion including ideas on how this could safely be done even following current state guidelines. The Board decided that they would continue to keep the option open to have the Book Barn but wait further developments of the pandemic

and state guidelines before making a decision on whether or not to cancel the event . The item was tabled to the next Board meeting.

Secretary's Report: Bill presented the draft April minutes for review. There were no amendments proposed. Barbara moved and Carolyn seconded to approve the April minutes as presented. The motion passed.

Treasurer's Report: The Profit and Loss Budget vs. Actual for July 2019 through April 2020 was reviewed. There were no areas of concern identified.

Director's Report: Holly had sent the Board her report prior to the meeting. The report was reviewed. Holly added that when curbside drop off and pick up was restarted, the library was extremely busy but that has settled down now.

Committee Reports: There were no committee meetings this month.

Adjournment: Connie moved and Barbara seconded that the meeting be adjourned. The motion passed. Sven adjourned the meeting at 7:37 p.m.

Respectfully submitted,
Bill McMains
Secretary