

DRML BOARD OF TRUSTEES
MINUTES
June 18, 2020

Attending: Sven Lindholm, Jericho, chair; Bill McMains, Jericho; Kristie Kapusta, Underhill; Carolyn Greene, Underhill; Holly Hall, Director.

Call to Order: Since two seats are currently vacant it was determined that four board members constituted a quorum of the seven filled seats. Sven called the Go To online meeting to order at 7:14 pm.

Comments from the Public: There were no comments from the public.

Agenda Adjustments: Under Old Business add "Strategic Plan Update".

Policy Review: No policies were reviewed.

Old Business:

Strategic Plan Update: Sven announced that the strategic plan process will be delayed until Fall. At that time researching the content and process of library strategic plans.

Annual Fundraising Letter: Bill reviewed an initial draft of the 2020 fundraising letter with the Board. The Board suggested several amendments to the draft. It was decided to send the letter out in mid-August.

Book Barn: Kristie, committee chair, led a discussion about the feasibility of having the Book Barn sale in light of the COVID19 state requirements for public functions being carried out safely. After discussion it was decided that Kristie would check with the barn owner to see if she was willing to have the barn used for the sale again this year and if so Kristie will call a meeting of the committee to review details of procedures and requirements to stay in compliance with state regulations.

New Business: There was no new business discussed.

Secretary's Report: The May minutes were reviewed and amendments suggested. Carolyn moved and Kristie seconded that the May minutes be approved as amended. The motion passed.

Director's Report: Holly sent the report to the Board prior to the meeting. The staff were happy to be back working in the building. Full opening is not practical

when following current state regulations to maintain safety due to the COVID 19 pandemic. On line functions continue to be available and adaptations of several of the library activities have been reconfigured to occur online. Curbside pickup is active and very popular; there were 185 people using this service in only two weeks. As state regulations evolve Holly will continue to monitor and analyze these for opportunities to open to personal visits from the public.

Committee Reports: There were no additional committee reports reviewed.

Adjournment: Bill moved and Carolyn seconded that the meeting be adjourned. The motion passed and Sven adjourned the meeting at 7:56 pm.

Respectfully submitted,
Bill McMains
Secretary