

**DRML BOARD OF TRUSTEES
MINUTES**

August 20, 2020

Attending: Sven Lindholm, Jericho, chair; Bill McMains, Jericho; Connell Gallagher, Underhill; Kristie Kapusta, Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director.

Call to Order: Sven called the on line meeting to order at 7:04 pm.

Comments from the Public: There were no comments from the public.

Agenda Adjustments: Under New Business: Webinar titled 2020 Online Trustees and Friends Conference, sponsored by the Vermont Department of Libraries.

Policy Review: No policies were reviewed this month. We may start reviewing policies again in September.

Old Business: Annual appeal letter: The letter has been sent to the printers and it is hoped it will be ready to mail by the end of August.

New Business: 2020 Online Trustees and Friends Conference: This will be a webinar from September 21-25. No agenda has been sent out yet. Holly will forward this to the trustees as soon as notice has arrived. Several trustees expressed interest in attending at least part of the conference.

Carolyn reported on a Webinar she attended at Holly's recommendation that was sponsored by VLCT to discuss grant opportunities related to COVID-19 expenses. There may be some opportunities and Carolyn will work with Holly to see if we might be able to apply for funds.

Secretary's Report: The July 18 minutes were reviewed. Connie moved and Carolyn seconded that the minutes be approved as presented. The motion passed.

Treasurer's Report: The quarterly performance against the budget was reviewed by Barbara, the library Treasurer. Income is at 95.6% budgeted. Expenses are at 82% budgeted, largely due to the decrease in expenses resulting from closing the building secondary to the COVID-19 pandemic.

Director's Report: The report was sent out to the trustees prior to the meeting. The report was reviewed by the trustees. Of note the first in-person program will meet September 1st when the mystery book group will meet outside.

Committee Reports: Book Barn: There have been two sales of books left from last year's Book Barn weekend sale coinciding with Harvest Market. Sales have totaled approximately \$350 from those two sales. It was decided to have one more sale of last year's books before clearing out the barn to make room for this year's donations of books. The date will be August 27. Connie and Barbara volunteered to set up between 3:00 and 3:30 pm and help with the sale. Kristie will try to come between 4 and 4:15 but may have a conflict. Bill volunteered to cover for Kristie if needed.

Saturday, September 5 will be a free day to clear out as many of the remaining books as possible. Barb and Sven will volunteer from 10:00 am to noon, and Connie and Holly will cover Noon until 2:00 pm.

Saturday, September 12 will be donation day. Kristie, Barbara and Sven volunteered to cover.

Details of the Harvest Market weekend, September 29th and 30th, will be decided at the September 17 meeting of the Board. We will also decide at that meeting whether to have a Friday evening opening that weekend as well.

Adjournment: Connie moved and Barbara seconded that we adjourn the meeting. The motion passed and Sven adjourned the meeting at 7:47 pm.

Respectfully submitted by,
Bill McMains
Secretary