

**DRML BOARD OF TRUSTEES
MINUTES**

March 18, 2021

Attending: Sven Lindholm, Jericho, chair; Bill McMains, Jericho; Connell Gallagher, Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director.

Call to Order: Sven called the on-line meeting to order at 7:09 pm.

Comments from the Public: There were no comments from the public.

Agenda Adjustments: Policy Review – Board Appointments
Old Business – Youth Position on the Board of Trustees
New Business – VT Community Foundation Check
Treasurer’s Report – Report from the Treasurer

Policy Review: Board Appointments: Our current policy and charter do not make it clear whether a board member appointed by the Board to fill a vacancy is until the next election or for the full term of the position being filled. The current towns’ policies are that appointments between elections for elected officials will be until the next election and then the official must stand for election for the remainder of the term. After discussion the Board agreed to clarify the library charter and policy that appointments be for the remainder of the term. This will require a charter change to be voted on by the next Annual Meeting. Holly will draft the appropriate documents for this charter change.

Old Business: Youth Position on the Library Board: Holly informed the Board that since Board positions are elected the youth position would have to be non-voting advisor and not a member of the Board. The Board decided to proceed to recruit a youth advisor. Carolyn will follow up in identifying a candidate.

New Business:

Committee/job assignments sign-ups:

Fundraising – Connie, Barbara

Book Barn – Barbara, Connie and rest of the Board as needed

Personnel – Carolyn, Bill. The library director’s review is due but the current form needs to be updated.

Strategic Planning – Sven

Capital Improvements – Sharon, Bill

Staff Appreciation: The Board decided this would be more meaningful if this occurs

after we can all get together in person, therefore it is postponed.

Recruiting New Trustees: There are currently two Jericho and one Underhill trustee openings. There were several write-ins during elections in both towns but not enough votes to be elected. These write-ins provide a list of potential board members to approach. In addition, Holly and Sven will post on each town's Front Porch Forums. Our goal is to have a full complement of board members by fall.

Vermont Foundation Check: The Vermont Community Fund sent a check for \$24,243 to the library from the Jessie S. Rawson Endowment Fund. Holly informed the Board that the check is usually deposited in the Dr. Rawson Fund but other options could be entertained. The Board needs to vote on the disposition of the check. **Barbara moved and Connie seconded to deposit the check in the Dr. Rawson Fund at the Vermont Community Foundation. The motion passed.**

Secretary's Report: The February draft minutes were presented for approval. **Carolyn moved and Barbara seconded that the February minutes be approved as presented. The motion passed.**

Treasurer's Report: Fundraising and grants are higher than budget by \$4,500.00. Courier expenses are over budget. Holly explained this is due to the higher costs of a new courier service the VT Department of Libraries has contracted with. Everything else in the budget to date is at or below budget.

Director's Report: Holly sent the report out prior to the meeting. Of note is that Erik has requested and Holly has granted a leave of absence from July 4 to August 15 this year. Erik will be working with the *Listen Up* project which is for teen voices to be heard. Holly will be covering Erik's responsibilities during that time. Holly also pointed out the driveway needs repair and a curtain in the library is currently being repaired but will take a while since it is an old curtain and parts must be ordered.

Committee Reports: There were no committee reports this month.

Adjournment: **Connie moved and Carolyn seconded that the meeting be adjourned. The motion passed.** Sven adjourned the meeting at 7:54 pm.

Respectfully submitted,
Bill McMains, Secretary