

**DRML BOARD OF TRUSTEES
MINUTES**

June 17, 2021

Attending: Sven Lindholm, Jericho, chair; Sharon Lockwood, Jericho; Bill McMains, Jericho; Connell Gallagher, Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director

Call to Order: Sven called the hybrid meeting, with some participating in person and some on line, to order at 7:05 pm.

Comments from the Public: There were no comments from the public.

Agenda Adjustments: Under Policy Review: Policy on equal and equitable access.
Under Committee Review: Review 2021 committees and members.

Policy Review: Holly discussed replacing the current posted policy which is the 1.3.2 Free Access policy with the more current update policy on Equal and Equitable Access. Most of the changes were language changes that did not result in significant changes to the current policy, except for the requirement of signatures. The requirement for parents or guardians to sign for teenagers has been questioned. Holly is proposing doing away with signatures for all and then reassess in one year. **Sharon moved and Bill seconded that the new policy on equal and equitable access to the library be adopted as presented. The motion passed.**

Old Business:

Annual Fund Raising Letter: The letter will be sent out in August. Bill stated that all the comments seem to have been made and he will draft a letter to be reviewed by email and ready for approval at the July meeting.

Youth Position on the Board of Trustees: Carolyn mentioned that in her discussions with Abbey, the youth librarian, she told her that Abbey would like to try to start a youth advisory board in the fall related to programs and book selection. The Board felt that may be sufficient youth advice for the library so it was decided to go with that position for a year and then reassess. Carolyn will keep in contact with Abbey and keep the Board apprised.

Vermont Library Association Annual (VLA) Conference: Sven found it beneficial and will send out some resources from that meeting. Recorded sessions are still available on the VLA website. Sharon also discussed some of the presentations she attended. One in particular was a library of things that could be checked out. Holly said we are developing one but storage is an issue currently limiting the number of items.

New Business:

Remittance Envelope: Holly would like to change the remittance envelope by eliminating the suggested giving amounts. It was proposed that a sentence or two from the Annual Letter about the value of the library be copied and then followed by a line for the amount being donated.

Update on Library Reopening: Holly reported that on June 22, 2021, there will be no appointment requirement anymore for browsing, but the number of people allowed in the library will be limited, masks will be needed, hand sanitizers will have to be used and visits limited to 30 minutes. Appointments will continue to be needed for using the computers. The library will be open on regular posted hours. Curbside pickup will also continue. On July 6 the hours will change to opening at 10 am every day Tuesday through Saturday.

Secretary's Report: The May draft minutes were presented for review. Suggested changes had been sent by email prior to the meeting. No other changes were suggested. **Barbara moved and Carolyn seconded that the May minutes be accepted as amended. The motion passed.**

Director's Report: The report had been sent to the Board prior to the meeting. Holly presented information about the new employee, Jamie Beaulieu. Welcome Jamie.

Holly informed the Board that the library is eligible for money from the American Rescue Plan Act through a VT Department of Libraries grant. Holly will apply for the grant and listed a number of items she is planning to purchase from these funds if awarded the grant.

Committee Reports:

Book Barn: Barbara led the Board as a committee of the whole for planning the book barn fundraising event. The event will again coincide with the Old-Fashioned Harvest Market weekend of September 24, 25, and 26. On the 24th it will be \$5.00 to get in to purchase books first. On the 25th and 26th it will be open to coincide with the Harvest Market hours. We will cover 2 hour shifts during that time. The barn will be open for donations on September 4th and 11th from 9-11 am. We will sort and prepare on September 18 but anyone is welcome to go whenever their schedule allows. The barn will be open a couple of times during the Farmer's Market to clear out the old books. The charge will be \$5.00/bag. Connie and Bill volunteered to cover August 12 from 5-6:30 pm. July 22nd was also selected. Volunteers for coverage will be determined at a later time.

Fundraising: Due to the lifting of COVID restrictions by the state, the silent auction can begin again.

Adjournment: **Bill moved and Connie seconded that the meeting be adjourned. The motion passed.** Sven adjourned the meeting at 8:27 pm.

Respectfully submitted,
Bill McMains
Secretary

