

**DRML BOARD OF TRUSTEES  
MINUTES**

August 19, 2021

**Attending:** Sven Lindholm, Jericho, chair; Sharon Lockwood, Jericho; Bill McMains, Jericho; Connell Gallagher, Underhill; Carolyn Greene, Underhill; Nicole Gruet-Matthews, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director

**Call to Order:** Sven called the hybrid meeting to order at 7:03 pm. He welcomed Nicole to the Board.

**Comments from the Public:** There were no comments from the public.

**Agenda Adjustments:** There were no agenda adjustments.

**Policy Review:** There were no policy reviews.

**Old Business:**

Annual Appeal Letter: Holly informed the Board that the letter is at First Step Printing and will be mailed by the end of August.

Garden Party: Connie said the garden party to honor the Master Gardeners maintaining the gardens around the library will be this Sunday, August 22, from 1-2:30 pm. He has lined up five people to read from Thornton Burgess books. Thornton Burgess is the author the garden has honored this year. Board members will supply the snacks. Next year the garden party will occur in July.

**New Business:** There was no new business addressed.

**Secretary's Report:** The July minutes were reviewed and amended. **Connie moved and Barbara seconded that the July minutes be adopted as amended.** The motion passed.

**Treasurer's Report:** Barbara reviewed the final quarter report from FY 2021 and handed out budget sheets showing how we currently stand. Variances to expenses were generally below budget and primarily due to the impact of the COVID pandemic on library operations. The first quarter performance against budget for the FY 2022 budget will be given at the October Board meeting.

**Director's Report:** Holly distributed her full report by email to the trustees prior to the meeting. She emphasized that circulation is up significantly this past month, probably due to opening the library to browsing. Masks are required when inside the library. Holly has received several thank yous for this policy. The new hours are working well.

**Committee Reports:**

Book Barn: Barbara is chairing this effort and announced that over the two days the barn has been open for sales concurrent with the Jericho Farmer's Market next door and has earned \$430.00. For the Harvest Market weekend, September 25 and 26, Barbara will send out a sign-up schedule for board members to sign up for shifts for Friday evening, Saturday and Sunday. The barn will be open for donations September 4 and 11 from 9:00 am until noon. Sorting the remaining donated books will occur September 18 from 9:00 am until done. Holly will post the donation days and times on both the Jericho and Underhill Front Porch Forums.

Fundraising: Connie is chairing the Fundraising Committee and reported they are putting a number of the paintings donated to the library up for auction. Holly is checking into an on-line silent auction. Connie will be calling a meeting of the committee soon and among other things discussing other ways to use the paintings in other fundraising events. In November baskets will be auctioned and Connie asked the board members consider putting together baskets and asking friends to do so as well. The items should be new and have a total value of approximately \$50.00

Technology: Sharon reported that the committee drafted a new technology plan. They gave copies to the board members and will send it out electronically as well. Please have comments in by September 2.

**Adjournment:** Connie moved and Carolyn seconded that the meeting be adjourned. The motion passed. Sven adjourned the meeting at 8:26 pm.

Respectfully submitted,  
Bill McMains  
Secretary