

**DRML BOARD OF TRUSTEES
MINUTES**

September 16, 2021

Attending: Sven Lindholm, Jericho, chair; Sharon Lockwood, Jericho; Bill McMains, Jericho; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director

Call to Order: Sven called the meeting to order at 7:06 pm.

Comments from the Public: There were no comments from the public.

Agenda Adjustments:

Under New Business; Apportionment Ratio Between Jericho and Underhill

Under Director's Report; BOT Ethics and Conflict of Interest Board Member Statements

Policy Review: While the Strategic Technology Plan is a policy, it is reported out under Committee Reports in these minutes.

Old Business:

Annual Appeal Letter; The letter has been mailed and donations have begun to be received. The thank you notes will be going out soon, divided among the board members for hand writing the thank you notes. Packets will be distributed when sufficient numbers of donations have been received.

Garden Party; Connie wrote an excellent summary of the event and distributed it to the board members prior to this meeting. There was a good attendance and a number of readers shared passages from Thornton Burgess writings. The Master Gardeners were appreciative of the annual recognition of their work in maintaining the library gardens.

New Business: Apportionment Ratio Between Jericho and Underhill; The 2020 census now has Jericho's population at 62% and Underhill's population at 38% of the two town's total. The current library budget is split at 60% Jericho and 40% Underhill. The Board agreed to begin discussions with Jericho of changing the library budget split to match the census percent split. Sven will draft a letter to Jericho's Administrator, John Abbott, and Barbara will send the same letter to the Underhill Administrator, Brad Holden.

Secretary's Report: Review of August Draft Minutes; Bill presented the draft of the August BOT minutes for approval. A number of adjustments were distributed to the board members prior to the meeting. No further adjustments were suggested. **Carolyn moved and Sven seconded that the August minutes be adopted as amended.** The motion passed.

Director's Report: Holly sent her report to the board members prior to the meeting. She reminded the Board that two new members are needed from Jericho. Holly also passed out an Ethics Statement and a Conflict of Interest Statement for each board member to read and sign.

Committee Reports:

Book Barn; Barbara updated the Board on the Book Barn schedule for various openings and status of volunteers to cover those openings. Board members signed up for shifts and Barbara detailed chores needing to be covered.

Fundraising; There was no report this month.

Technology; Sharon presented the latest draft (8/13/21) of the DRML Strategic Technology Plan for review and adoption by the Board. **Barbara moved and Carolyn seconded that the plan be adopted as presented.** The motion passed.

Adjournment: Bill moved and Carolyn seconded that the meeting be adjourned. The motion passed. Sven adjourned the meeting at 8:00 pm.

Respectfully submitted,
Bill McMains
Secretary