

**DRML BOARD OF TRUSTEES
MINUTES**

February 17, 2022

Attending: Sven Lindholm, Jericho, chair; Sharon Lockwood, Jericho; Bill McMains, Jericho; Connell Gallagher (attending online), Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director

Call to Order: Sven called the meeting to order at 7:07 pm.

Comments from the Public: There were no comments from the public.

Agenda Adjustments: There were no agenda adjustments.

Policy Review: There were no policy reviews.

Old Business: There was no old business discussed.

New Business:

- Space for staff: It was decided to move this to be part of the strategic planning process.
- Strategic planning: The majority of the meeting was devoted to discussion of this topic. An agreement about the basic structure was reached and a beginning discussion of the process to develop the plan was discussed.

Secretary's Report: **Motion** made by Barbara and **seconded** by Carolyn that the minutes of the December, 2021, Board of Trustees be approved as amended. **Vote:** The motion passed.

Motion made by Carolyn and **seconded** by Sharon that the minutes to the Annual Meeting on January 20, 2022, be approved as amended. **Vote:** The motion passed.

Treasurer's Report: Barbara reviewed the budget performance from July 1, 2021 to February 16, 2022. Expenses and income are about where they are expected. Barbara had a number of questions for clarification for the Book Keeper. She will report back to the Board those answers.

Director's Report: The carpet squares in the library are coming loose and cannot be repaired. Holly will be getting multiple quotes for replacement of the carpet. A more detailed report was sent to the board members prior to the meeting.

Committee Reports:

- Fundraising: Connie sent out a report prior to the meeting and was discussed in the meeting. The Fundraising Committee decided to have one annual fundraising auction rather than monthly auctions. He suggested several possible items. Some already have

a donor identified who has agreed to donate the item. Several other suggestions will need follow-up contacts. Connie asked the board members to contact likely donors they know and ask for auction items whether on the list or from other people they think may wish to donate. The auction is planned to coincide with the wine and dessert fundraising event.

- Personnel: There was no report from the Personnel Committee.

Adjournment: Motion made by Bill and **seconded** by Barbara to adjourn the meeting. **Vote:** The motion passed. Sven adjourned the meeting at 8:46 pm.

Respectfully submitted,
Bill McMains, Secretary