

**DRML BOARD OF TRUSTEES
MINUTES**

March 17, 2022

Attending: Sven Lindholm, Jericho, chair; Sharon Lockwood, Jericho; Bill McMains, Jericho; Jen Greenwood, Jericho; Connell Gallagher, Underhill; Carolyn Greene, Underhill; Barbara Yerrick, Underhill attended virtually; Holly Hall, Director

Call to Order: Sven called the hybrid meeting to order at 7:03 pm.

Election of Board of Trustees: This is the first meeting of the Board since Town Meeting Day when new Board members were elected. Sven and Carolyn both won re-election to the Board for four more years. Congratulations to both Sven and Carolyn. New officers were elected to serve until the March 2023 elections. The slate of officers presented were:

Chairperson – Sven Lindholm
Vice-chairperson - Carolyn Greene
Secretary – Barbara Yerrick
Treasurer – Sharon Lockwood

Motion made by Connie and **seconded** by Bill to accept the slate as presented. **Vote:** The motion passed unanimously.

Comments from the Public: Jen Greenwood attended the meeting to express her interest in filling the one-year empty board position. After introductions, Jen discussed her interest and background. **Motion** made by Bill and **seconded** by Connie to appoint Jen Greenwood to the DRML Board of Trustees. **Vote:** The motion passed unanimously and Jen was welcomed to the Board.

Agenda Adjustments: There were no adjustments to the meeting

Policy Review: There were no policies reviewed.

Old Business: Strategic Planning: Holly took the Board on a thorough tour of the library. It was clear how little space the staff has to do their work and store personal belongings. Storage space was also at a premium. Discussion of space needs of the library will be undertaken as part of the strategic planning process. Bill asked that the agenda for the strategic planning part of the meeting be changed to address some key questions needing to be answered in order to be able to develop a charge to the strategic planning group. The Board agreed and after the questions were reviewed and explained, it was decided to have a running discussion of the each of the questions on email and Bill will draft a beginning charge statement for the Board to review and finalize at the next meeting. The questions were sent to the Board and Carolyn volunteered to help set up a system to have conversations about each of the questions.

New Business: Committee/job sign-ups: The committees of the Board were reviewed and members of the Board signed onto committees they wished to serve on.

Personnel: Carolyn and Bill

Fundraising: Connie, Sharon and Jen

Capitol Improvements: Sharon, Barbara, Jen and Bill

Technology: Sharon and Carolyn

Secretary's Report: The draft February minutes were reviewed. **Motion** was made by Sharon and **seconded** by Carolyn to accept the February 2022 Board minutes as amended. **Vote:** The motion passed.

Director's Report: The Director's report was sent out to the Board prior to the meeting. Of note in the report is Erik Van Eck, Program Assistant, will be working his last day April 15. He has been a big help in setting up the various programs of the library and we thank him and wish him well.

The state is launching a new program for e-books and e-audios. Holly applied for the library and was accepted to be in the first wave to launch the program.

The annual Jessie S. Rawson Endowment Fund check for \$25,037.00 was received and will be deposited in the Dr. Burnett Rawson Fund.

Committee Reports: Connie updated the Board on the plans for May 21st Wine and Dessert Reception and this year will have a Silent Auction. Eight items have been secured and more are needed. Members of the Board agreed to contact several people or donated items to the auction. Please have all the auction items to the committee by April 20.

Adjournment: **Motion** was made by Bill and seconded by Connie and Carolyn that the meeting be adjourned. **Vote:** The motion passed. Sven adjourned the meeting at 8:45 pm.

Respectfully submitted,
Bill McMains