

DRML BOARD OF TRUSTEES MINUTES

April 20, 2023

Attending:

Bill McMains, Jericho; Carolyn Greene, Underhill; Barbara Yerrick, Underhill; Holly Hall, Director; Irene Bihun, Jericho (Remote); Sharon Lockwood, Jericho; Sven Lindholm, Jericho; Connie Gallagher, Underhill; Nancy Karlson, Jericho

Call to Order:

The meeting was called to order by Sven at **7:02 PM**

Comments from the Public

Sue Adams from the Master Gardeners presented what they are working on. It was discovered that there are jumping worms in the garden. There will be two workshops, May 6th and July 15th and ongoing work to address the problem. The Garden Party will be on July 30th at 1:00 PM with a Harry Potter theme. Readers will be secured closer to the date.

Agenda Adjustments

Treasurer's report added after New Business.

Policy Review

- **Financial Policy**
 - Sharon presented the revised Financial Policy based on changes suggested at the March meeting. Minor changes to the Fixed Asset Accounting, Bank Accounts, and Debt Management sections were discussed and made, as well as some wordsmithing in several areas.

Old Business

- **Strategic Planning**
 - No updates
 - Silent Auction
 - Thank you notes are covered. We made over \$2000 on the Wine and Dessert event and silent auction. It was suggested that we move the Wine and Dessert Event back to the Library and have the Silent Auction as a separate, and possibly on-line, event. There was general agreement with these changes.

New Business

- **Deborah Rawson lecture**
 - Carolyn suggested we hire Vermont Audubon to present this year's lecture. Contacts will be made to set a date.

Secretary's Report

- **Motion** was made by Sharon to accept the March minutes as amended, **second** by Bill. The motion **passed**.

Treasurer's Report

Sharon distributed P and L Budget vs Actual. No red flags have been noted and we're doing well with spending vs budgeted. Reports have been cleaned up.

Director's Report

Usage numbers are close to pre-covid levels. The new book bins have arrived for the Children's area and are great. The new Program Assistant, Moth Nasta, was hired and is on board.

Committee Reports

- **Fundraising**

The committee is taking a break until the November Basket Raffle.

- **Personnel**

Bill, Ellen, and Carolyn will meet with Donna to plan a Volunteer Appreciation TBD event.

- **Capital**

No updates.

The question - Does it make sense to begin planning and fundraising now and not wait for the grant details to be made available? - was raised. After discussion it was agreed that the Board needs to decide if we would pursue an expansion without the grant. Staff is managing with the current space but balancing space and needs is very challenging. Bill reminded us that additional space is a part of our Strategic Plan. The Committee will meet soon to plan next steps.

Adjournment:

Motion to adjourn was made by Connie, second by Nancy. The motion **passed**. The meeting was adjourned by Sven at **8:16 PM**.