

DRML BOARD OF TRUSTEES MINUTES

October 19, 2023

Attending:

Carolyn Greene (Joined remotely at 7:34PM), Underhill; Holly Hall, Director; Irene Bihun, Jericho; Sven Lindholm, Jericho; Sharon Lockwood, Jericho; Ellen Arrowsmith (Remote), Underhill; Connell Gallagher, Underhill; Barbara Yerrick, Underhill.

Call to Order:

- The meeting was called to order by Sven at **7:02 PM**

Comments from the Public

- None

Agenda Adjustments

- Committee Reports moved to be ahead of the Treasurer's Report and Budget discussion.

Old Business

- **Volunteer Appreciation**
 - Very nice event, good food, well attended, and much appreciated.
- **Annual Appeal Letter**
 - Jericho Library is sending their appeal letter in October. We will send ours in November.

New Business

- None

Secretary's Report

- **Motion** was made by Sharon to accept the September minutes as amended, **second** by Nancy. The motion **passed**.

Director's Report

- We need to move on the AVONDA proposal. Though it is unlikely that we will qualify for the big MERP grant, we will be able to get a Level 2 assessment and an ADA audit. Holly will reach out to CCRPC Energy Coordinator to get some help with procuring rebates and grants to help defray the costs.
- The Board agreed to AVONDA's Option 1 with potential of adding Option 4 if money permits.

Committee Reports

- **Fundraising**

- **Book Barn**
 - Did well this year \$1900+
 - Free days in the spring with Farmer's Market
- Basket Raffle
 - Have 13 baskets. Need to get to the Library before Halloween.
- **Personnel**
 - Moth, Abbey, and Holly will meet next week to refine job description and posting for the Program Assistant position
- **Capital Planning**
 - None

Treasurer's Report

- **Budget**
 - The Treasurer presented a proposed budget for Fiscal Year 24 - 25. A lively discussion of the numbers ensued, including salary and benefit increases, depreciation expenses, capital and contingency account funding.
 - **Motion** was made by Irene to accept the 24-25 Proposed Budget of \$377,240, **second** by Connie. The motion **passed**.

Adjournment

- **Motion** to adjourn was made by Barbara, **second** by Nancy. The motion **passed**. The meeting was adjourned by Sven at **9:01 PM**.