

BOARD OF TRUSTEES MINUTES

November 16, 2023

Attending:

Holly Hall, Director; Irene Bihun, Jericho; Sven Lindholm, Jericho; Sharon Lockwood, Jericho; Ellen Arrowsmith, Underhill; Nancy Karlson, Jericho; Connell Gallagher, Underhill; Barbara Yerrick, Underhill; Bill McMains, Jericho.

Call to Order:

- The meeting was called to order by Sven at **7:03 PM**

Comments from the Public

- None

Agenda Adjustments

- None

Policy Review

- None

Old Business

- **Finalize 24/25 Budget**
 - **Motion** was made by Barbara to accept the Proposed 24/25 budget of \$378,240 **second** by Bill. The motion **passed**.

New Business

- **Sign Official Warning**
 - All Board Members present signed the warning. Carolyn will need to stop at the Library to sign the document.
- **Establish Annual Meeting protocol**
 - Articles same as prior years
 - Sven will contact Dan Manz to be moderator
- **Re/Election of Board members**
 - Will need to recruit one from Underhill and one from Jericho. There are folks from both towns who have expressed interest.
- **Strategic Plan (Goals and Measures)**
 - Bill presented the Strategic Plan Annual Report. No changes were suggested at this time

Secretary's Report

- **Motion** was made by Sharon to accept the October minutes as amended, **second** by Nancy. The motion **passed**.

Director's Report

- Numerous building repairs were needed in the past month.
- MERP Assessments are backed due to a lack of available contractors and won't start until February. It's likely we will not be able to wait for the MERP Assessment before starting the AVONDA project as the ARPA money that is funding the project needs to be spent by the end of 2024. We are waiting to hear from AVONDA as to when they can start.
- Sharon will contact Efficiency Vermont and Vermont Gas to see if there are any incentives or rebates for upgrading systems. Ellen will also help.

Committee Reports

- **Fundraising**
 - **Basket Raffle**
 - In full swing with 14 baskets. Selling a lot of tickets. Board Members are encouraged to sell tickets. Reminders will be posted on FPF in the next week
 - **Plays**
 - Louise Penny Play
 - Louise Penny has written a play that is free to Libraries with the intention of it's production being a fundraiser. There is a lot of interest
 - Ann Cleeves
 - Anne Cleeves has written a similar play and we can get this one now, so we will use this as a test case fundraiser.
 - **Wine and dessert**
 - The plan is to host this event March
- **Personnel**
 - None
- **Capital Planning**
 - None

Adjournment

- **Motion** to adjourn was made by Connie, **second** by Nancy. The motion **passed**. The meeting was adjourned by Sven at **8:35 PM**.