

**DRML BOARD OF TRUSTEES
MINUTES**

December 21, 2023

Attending: Sven Lindholm, Jericho, Chairperson; Irene Bihun, Jericho; Sharon Lockwood, Jericho; Ellen Arrowsmith, Underhill; Nancy Karlson, Jericho; Carolyn Greene, Underhill; Bill McMains, Jericho; Holly Hall, Director.

Call to Order: Sven called the meeting to order at 7:02 pm.

Comments from the Public: None

Agenda Adjustments: The Strategic Plan was added to Committee Reports

Policy Review: None

New Business: None

Old Business: Preparations for the Annual Meeting were reviewed. Dan Manz, potential moderator, attended. The order of business, any issues that may be of particular interest were reviewed and timely posting of the meeting was assured. The Board thanked Dan for his continued willingness to moderate the meeting.

Secretary's Report: The November minutes were reviewed and amended. Irene moved and Carolyn seconded that the November minutes as amended be accepted. The motion passed.

Director's Report: Utilization of the libraries services continues to grow in most areas. Holly reported that the new Program Assistant decided that she would not continue in the position and Holly is advertising for a new person for this position. The appeal letter has so far raised \$5,625.00. Thank you lists were passed out to Board members to write and mail thank you's.

Committee Reports:

Strategic Plan: The Board reviewed the goals and measures of progress toward those goals as part of the annual review and update of the Strategic Plan. A number of suggestions were made but the overall structure and goals of the current plan were still important and should continue for another year. No new goals were added. Bill will send the specific changes suggested by the Board to the Implementation Committee.

Fundraising: A written report was sent to the Board prior to the meeting. Wine and dessert fundraiser will happen again this year with some changes. A new event, murder mystery reading event will be added to the fundraisers for the upcoming year.

Personnel: No report

Capital Planning: The Board as a whole constitutes this committee. A date will be set for a meeting of the Board to focus on only this issue in the near future.

Adjournment: Nancy moved and Carolyn seconded the meeting be adjourned. Sven adjourned the meeting at 8:26pm (Forgot to make notes of the blanks.