

# Draft DRML BOARD OF TRUSTEES

## Special Meeting MINUTES

May 30, 2024

### Attending:

Carolyn Greene (Remote), Underhill; Barbara Yerrick (Remote), Underhill; Holly Hall, Director; Ellen Arrowsmith (Remote), Underhill; Pegs Gibson, Underhill; Nancy Karlson (Remote), Jericho; Irene Bihun, Jericho; Sven Lindholm, Jericho; Abbey Heimlich, Youth Librarian

### Call to Order:

- The meeting was called to order by Sven at 7:08 PM

### Comments from the Public

None

### Agenda Adjustments

None

### Capital Planning

- **Logistics**
  - Approach School Board re: expanding amount of land in lease (Sven)
  - Bond - Offered yearly with application deadlines in May - 2025 or 2026 likely
  - Funding - variety of sources to be explored
  - Architects - Holly has list and will send to Board
  - RFP - Holly has prior one we can use as baseline
  - Timing - complex with many parallel tasks and deadlines
  - Actual build
- **Needs**
  - Need focus on youth
    - Middle schoolers after school needs
  - Abbey and Holly will generate list of needs with specifics
  - Strategic plan review
  - Invite some Library staff who have recent expansion experience to visit the board (Carolyn)
- **Public Engagement**
  - Lots of brainstorming ensued and more will be needed
  - Get list of services offered by other libraries as idea generator tool (Sven)
  - Need a story
    - History and utilization (Barbara)
    - How the library saves money for the community
    - Rework document Sharon started
  - Outreach using technology:
    - QR code linked survey
    - Front Porch Forum
    - Facebook page
    - Bookmarks with QR code

- Outreach needed beyond what we can do with technology
  - Presence at Farmers Market with stickies and other materials to gather input from kids and adults
  - Set-up neighborhood/friends meetings
  - Ask for input at Book Sales
  - Table at the Jericho Market
  - Harvest Market
  - Food Truck nights in Underhill
  - July concerts at Mills Riverside
  - Sports events
  - Town Boards and Committees
  - Solicit what “library hoppers’ see in other libraries they’d like to see at DRML

**Adjournment:**

**Motion** to adjourn was made by Nancy and **Seconded** by Irene. The motion **passed**. The meeting was adjourned by Sven at **8:08 PM**.