

Draft DRML BOARD OF TRUSTEES

Special Meeting MINUTES

May 30, 2024

Attending:

Carolyn Greene (Remote), Underhill; Barbara Yerrick (Remote), Underhill; Holly Hall, Director; Ellen Arrowsmith (Remote), Underhill; Pegs Gibson, Underhill; Nancy Karlson (Remote), Jericho; Irene Bihun, Jericho; Sven Lindholm, Jericho; Abbey Heimlich, Youth Librarian

Call to Order:

- The meeting was called to order by Sven at 7:08 PM

Comments from the Public

None

Agenda Adjustments

None

Capital Planning

- **Logistics**
 - Approach School Board re: expanding amount of land in lease (Sven)
 - Bond - Offered yearly with application deadlines in May - 2025 or 2026 likely
 - Funding - variety of sources to be explored
 - Architects - Holly has list and will send to Board
 - RFP - Holly has prior one we can use as baseline
 - Timing - complex with many parallel tasks and deadlines
 - Actual build
- **Needs**
 - Need focus on youth
 - Middle schoolers after school needs
 - Abbey and Holly will generate list of needs with specifics
 - Strategic plan review
 - Invite some Library staff who have recent expansion experience to visit the board (Carolyn)
- **Public Engagement**
 - Lots of brainstorming ensued and more will be needed
 - Get list of services offered by other libraries as idea generator tool (Sven)
 - Need a story
 - History and utilization (Barbara)
 - How the library saves money for the community
 - Rework document Sharon started
 - Outreach using technology:
 - QR code linked survey
 - Front Porch Forum
 - Facebook page
 - Bookmarks with QR code

- Outreach needed beyond what we can do with technology
 - Presence at Farmers Market with stickies and other materials to gather input from kids and adults
 - Set-up neighborhood/friends meetings
 - Ask for input at Book Sales
 - Table at the Jericho Market
 - Harvest Market
 - Food Truck nights in Underhill
 - July concerts at Mills Riverside
 - Sports events
 - Town Boards and Committees
 - Solicit what “library hoppers’ see in other libraries they’d like to see at DRML

Adjournment:

Motion to adjourn was made by Nancy and **Seconded** by Irene. The motion **passed**. The meeting was adjourned by Sven at **8:08 PM**.