

Draft DRML BOARD OF TRUSTEES

MINUTES

September 19, 2024

Attending:

Carolyn Greene, Underhill; Barbara Yerrick, Underhill (Remote); Holly Hall, Director; Sharon Lockwood, Jericho; Pegs Gibson, Underhill; Sven Lindholm, Jericho; Wayne Howe, Jericho; Nancy Karlson, Jericho; Ellen Arrowsmith, Underhill (Remote); Irene Bihun, Jericho

Call to Order:

- The meeting was called to order by Sven at 7:06 PM.

Agenda Adjustments

- None

Comments from the Public

- None

Policy Review

- None

Old Business

- **Annual Fundraising Letter**
 - Sven has drafted a letter for review by the Board.

New Business

- Carolyn's resignation
 - Carolyn will be missed. Thank you for all you've done for the Library. We will need a new Trustee from Underhill.

Secretary's Report

- **Motion** was made by Sharon to accept the July Meeting minutes as submitted, **second** by Carolyn. The motion **passed**.

Treasurer's Report

- Capital Projects and Maintenance spreadsheet presented by Nancy.
 - Nancy will make changes as reviewed.
 - Ellen asked if we need to consider any climate catastrophe related planning. Holly will send insurance documents out for review.
 - Wayne suggested we prioritize items on the list.
- Sharon will bring budget numbers to the next meeting including options for staff raise discussion.
- All current grants are reimbursement grants.
- Community Fund follow up in the works.

Director's Report

- Everything is ready for internet upgrade.
- New head clerk has had a good start.
- Strategic Plan
 - Commitment made to regularly review the plan moving forward.
 - 2nd Wednesday of the month regular meeting at 7:00 for . Needs to be warned as a planning meeting.

Committee Reports

- **Fund Raising**
 - **Book Barn**
 - Harvest Market Sept 27th, 28th, 29th
 - Friday- Early Bird 3:00 - 7:00
 - Barbara -seed money, Early Bird sign
 - Sat - 10:00 - 4:00
 - Sun - 10:00 - 2:00
 - Need someone to be responsible for money

- FPF Postings for Harvest Market
 - Tues, Sept 24th and Thurs, 26th
 - Barbara will send language
 - Jericho - Sven
 - Underhill - Barbara
- Sign up for Harvest Market work slots
- **Personnel**
 - October 28th - Staff Training Day and Luncheon.
 - Lunch @ 11:00 - 12:00
- **Capital Planning**
 - No update

Adjournment

Motion made by Nancy to adjourn the meeting, **second** by Carolyn. The motion **passed**.
The meeting was adjourned by Sven at **8:12 PM**.