

# Draft DRML BOARD OF TRUSTEES

## MINUTES

October 17, 2024

### Attending:

Barbara Yerrick, Underhill (Remote); Holly Hall, Director; Sharon Lockwood, Jericho; Pegs Gibson, Underhill; Sven Lindholm, Jericho; Wayne Howe, Jericho; Nancy Karlson, Jericho; Ellen Arrowsmith, Underhill (Remote); Irene Bihun, Jericho

### Call to Order:

- The meeting was called to order by Sven at 7:03 PM.

### Agenda Adjustments

- Add Executive Session at the end of the meeting.
- Fundraising Letter under Old Business
- Oct 9th Special Meeting minute acceptance under Secretary's Report

### Comments from the Public

- None

### Policy Review

- None

### Old Business

- **Fundraising Letter**
  - Draft letter was reviewed and changes made as discussed.

### New Business

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### Secretary's Report

- **Motion** was made by Nancy to accept the September Meeting minutes as amended, **second** by Irene. The motion **passed**.
- **Motion** was made by Sharon to accept the October 9th Special Meeting minutes as submitted, **second** by Pegs. The motion **passed**.

### Committee Reports

- **Fund Raising**
  - On track for Mystery Night Play.  
Request for food donations.
  - Raffle Baskets need to be delivered to Holly by the last week of October.
  - Book barn was successful bringing in over \$2000
- **Personnel**
  - October 28th - Staff Training Day and Luncheon. Ellen will send out a reminder.
    - Lunch @ 11:00 - 12:00
- **Capital Planning**
  - No update. Nove 13th at 7 is next meeting

### Director's Report

Completed paperwork for a forthcoming Mary Jane Dickerson donation.

### Treasurer's Report

- **Budget Planning**
  - Sharon created new spreadsheets for budget planning and reviewed the proposal document in detail for the board. There were many questions and a lot of robust discussion.
  - **Motion** made Nancy to accept the proposed 25-26 budget of \$401640, **second** by Wayne The motion **passed**.

## **Executive Session**

Wayne **moved** to go into Executive Session for the purpose of personnel and contract contracts. **Seconded by** Nancy. The motion **passed**.

The board went into Executive Session at **8:16**.

Wayne **moved** to end The Executive Session. **Seconded by** Irene. The motion **passed**.

The Executive Session ended at **9:08**.

## **Adjournment**

**Motion** made by Nancy to adjourn the meeting, **second** by Barbara. The motion **passed**.  
The meeting was adjourned by Sven at 9:09 **PM**.