

Draft DRML BOARD OF TRUSTEES

MINUTES

December 20, 2024

Attending:

Barbara Yerrick, Underhill (Remote); Holly Hall, Director; Sharon Lockwood, Jericho; Pegs Gibson, Underhill; Sven Lindholm, Jericho; Wayne Howe, Jericho; Irene Bihun, Jericho; Nancy Karlson, Jericho (Remote); Eric Gildemeister, Underhill

Call to Order:

- The meeting was called to order by Sven at 7:02PM.

Agenda Adjustments

- Move Old Business forward
- Move New Business forward

Comments from the Public

- None

Old Business

- Annual meeting protocols reviewed with Dan Manz
- There will be a remote option
- Annual meeting warnings have been posted

New Business

- New Board member to fill vacancy through March 2026
 - Eric Gildemeister spoke about his interest in the position and answered a few questions from Board members.
 - **Motion** was made Sharon to appoint Eric to the vacant seat that expires in March 2026, **second** by Pegs. The motion **passed**.

Policy Review

- The Vermont Open Meeting Law complaint form and reporting process were reviewed. These need to be posted on our website.

Treasurer's report

- Sharon is working on connecting with an attorney for a contract issue.
- Sharon reviewed where money came from to pay for Avonda HVAC system
- Current YTD budget vs. actual show we have spent about 45% of total budget. Some of this is due to the difficulty in getting books delivered which determines the Accounts Payable timeline.

Secretary's Report

- **Motion** was made by Wayne to accept the November Meeting minutes as amended, **second** by Irene. The motion **passed**.

Director's Report

- A thank you note from a winner of a Raffle Basket was shared. Holly reported Website suggestion to continue offering Hoopla as it is much appreciated.

Committees

- **Fund Raising**
 - The basket raffle made \$1418 which is the highest amount ever generated by this event.
 - The Wine and Dessert Evening is set for March 15th
 - Activity ideas reviewed.

The use of the Dickerson funds was discussed. There are several ideas.
- **Personnel**
 - Pay grid is still in process and being reviewed. Barbara will join Wayne on personnel committee.
- **Capital Planning**
 - Next meeting is January 8th.

Adjournment

Motion made by Irene to adjourn the meeting, **second** by Pegs. The motion **passed**.
The meeting was adjourned by Sven at 8:08 **PM**.