

# DRML BOARD OF TRUSTEES

## MINUTES

November 21, 2024

### Attending:

Barbara Yerrick, Underhill; Holly Hall, Director; Sharon Lockwood, Jericho; Pegs Gibson, Underhill; Wayne Howe, Jericho; Nancy Karlson, Jericho; Ellen Arrowsmith, Underhill (Remote).

### Call to Order:

- The meeting was called to order by Nancy at 7:13 PM.

### Agenda Adjustments

- Annual Appeal Letter under Old Business

### Comments from the Public

- None

### Policy Review

- None

### Old Business

- **Budget**
  - Proposed 25-26 budget reviewed.
  - **Motion** to accept the proposed 25 - 26 budget of \$401,640 made by Sharon, **second** by Barbara. The motion **passed**.
- **Fundraising Letter**
  - Holly needs the final version to mail out ASAP.

### New Business

- **Annual Meeting**
  - The Official Warning for the January Annual Meeting was signed.
  - The Annual Meeting protocol will be confirmed at the December meeting. Sven needs to contact Dan Manz.
- **Re/Election of Board Members**
  - Nancy needs to get forms to be on the ballot for election.
  - Holly will post as needed on FPF for Underhill open terms.

### Secretary's Report

- **Motion** was made by Sharon to accept the October Meeting minutes as written, **second** by Wayne. The motion **passed**.

### Treasurer's Report

- Sharon is working with the bookkeeper to get the current 24 -25 budget loaded into the financial system so we can compare actuals.

### Director's Report

- Holly was thanked for sharing staff meeting notes with the board. Evaluations of staff training were positive and there's interest in other training opportunities. Feedback was that it should be mandatory for all staff even if it means closing the library, paying for coverage, or whatever else is necessary to be fair and equitable.
- Comments/Suggestions shared from a patron. Staff, competence, and overall energy praised. Donna and Nick were noted as being very helpful.

### Committee Reports

- **Fund Raising**
  - Mystery Night Play.  
35 people were present at the event. \$283 in donations was collected.
  - Raffle Baskets have brought in around \$1000. Will draw winners on December 2nd.
- **Personnel**
  - Need new personnel committee members.
- **Capital Planning**
  - Next meeting is December 11th.

## **Adjournment**

**Motion** made by Barbara to adjourn the meeting, **second** by Pegs. The motion **passed**.  
The meeting was adjourned by Nancy at 8:12 **PM**.